

**Minnetonka Senior Citizen
Advisory Board Minutes
October 9, 2007**

Present: Ruby Berg, Jerilynn Bergeson, Donna Bloom, Dave Carroll, Ann Dreier, Kaye Fredensborg, Wanda Griep, Lois King, Richard Koenig, Bill Lurth, Karen Mast, Judi Mullin, Bev Montgomery. Staff: Steve Pieh, Ron Schwartz, Ron Rankin, Elise Durbin, Stephanie Scott-Simms.
Absent: Florence Dockendorf

President Lois King called the meeting to order and the Pledge of Allegiance was recited. Richard Koenig was welcomed as a new member of the Senior Advisory Board.

Roll call showed a quorum was present.

The MINUTES from September 11, 2007 were approved.

TREASURER'S REPORT: Jerilynn reported that she had met with Lois King, Bill Lurth, and Richard Koenig to formulate the draft for the *Procedure Outline for Senior Advisory Board Recommendations for Capital Improvement Projects and Scholarships/Memorials*, for future budgets, which was distributed. (See below - Ron Schwartz)

The Advisory Board acted on a plan to spend \$4,000 for and LCD and a laptop computer to be used primarily for the Senior Center; Bill moved, Ruby seconded; passed.

PRESIDENT'S REPORT: Lois distributed the Mission and Goals and Objectives for the Advisory Board written some time back and asked that they be reviewed for our next meeting.

STAFF REPORT:

- Annual Plan for Events: Steve distributed copies of the events which will occur through December 2008.
- Pancake Breakfast on 10/11: Steve reported that it has been cancelled because few signed up.
- Choir Cookies: Steve asked if the Board would provide cookies for the eight senior choirs, about 150 persons, for the Choir Festival; agreement by consensus; Bill will buy them.
- Scholarships: In the past the Board has subsidized some meals by \$1 to make them more affordable; agreement by consensus that the practice should continue. For the Thanksgiving meal, \$8 will be charged with a subsidy of \$2; moved by Karen, seconded by Bill; approved by voice vote.
- Anniversary Party: Steve reported that 80 people have signed up and 12 volunteers have offered to help.

OLD BUSINESS:

- Ron Schwartz discussed the Procedure Outline for Senior Advisory Board Recommendations for Capital Improvement Projects and Scholarships/Memorials, which was distributed for the Board's review. This Capital Improvement Plan (CIP) and Scholarships/Memorial plan will determine how funds will be used a year ahead. Some additions/modifications on the preliminary review were suggested, which Ron and Jerilynn noted. The *Procedure Outline* was adopted as policy by the Senior Advisory Board, moved by Kaye, seconded by Bill. This plan will now be presented to the Minnetonka Council for approval.
- Bylaws: The recently reviewed and revised Bylaws were unanimously adopted; Bill moved, Judi seconded. Copies were distributed.
- Volunteer Recognition: Based on previous recognition events, the group discussed what the event on 4/14/08 should be. A planning committee was appointed: Ruby, Karen, and Bill will report to the Board on 11/13.
- Mills Landing Shoppe: Steve met with the Executive Committee to confirm the following: The receipts will be deposited daily at the MSC; beginning January 2008, vendors' checks and IRS reports will be generated by the City of Minnetonka, to spend the current budget they will buy supplies which can be used for the future such as gift bags, signs, fans, as well as weather stripping. They also are looking for new members and volunteers to help with the Shoppe.

NEW BUSINESS:

Ron Rankin, Elise Durbin, and Stephanie Scott-Simms reported that the City is updating the Comprehensive Plan and is looking at available Senior Housing. They distributed a form summarizing Independent Rental Senior Housing available in the city. As part of their study, they will assess the variety, availability, and affordability of all housing, and the needs to be met by looking at the segments of the population to be served. The Metropolitan Council has determined that \$206,800 is an affordable home price for the region.

COMMITTEE REPORTS:

- Program: Karen reported that 18 women attended the first event on September 20. On October 12 there will be a lunch and movie. May 8 will be a "Back to the 50's" party.
- Sunshine: No report
- Outreach: Kaye reported two issues: how to get more people to become active, and how to get more people to come to the lunches.
- Volunteer Book: Ruby reported that all positions are covered for all events, except for dishwashers, who are hard to find.

DATES TO REMEMBER:

- Girls Night Out: Thursday, October 18
- Lunch and Movie: Friday, October 12

- Spooktacular: Saturday, October 27, Sunday, October 28, 3:30
- 27th Anniversary Party: Tuesday, October 16, Noon
- City Open House: Tuesday, October 9, 5:00-8:00 p.m.
- Advisory Board Workshop at Southshore: Monday, October 22; leave Minnetonka at 9:00, return about 1:15 p.m.
- Thanksgiving Meal: Tuesday, November 13, Noon
- Executive Meeting: Monday, November 5, Noon

Respectfully submitted,

Beverly Montgomery, Secretary