



PLANNING COMMISSION AGENDA

JANUARY 15, 2004—6:30 P.M.

CITY COUNCIL CHAMBERS—MINNETONKA COMMUNITY CENTER

1. **Call to Order**
2. **Roll Call**
3. **Approval of Agenda**
4. **Approval of Minutes:** November 20, 2003, Study Session
December 4, 2003, Regular Meeting
December 18, 2003, Regular Meeting
5. **Report from Staff**
6. **Report from Planning Commission Members**
7. **Election of a temporary chair and vice-chair**
8. **Public Hearings: Consent Agenda**

City staff has placed items that they consider routine on the consent agenda. The Planning Commission will hold one public hearing and then approve all such items with one motion. Before voting on the consent agenda, the chair will open the hearing, announce each item and ask if anyone wishes to have a separate discussion or vote on that item. If so, that person should raise their hand. The Commission will then remove that item from the consent agenda and hold a separate hearing on it after voting on the consent agenda items. The chair may allow informational questions without removing an item from the consent agenda. Items approved under the consent agenda are approved subject to the staff recommendations.

- (5 Votes) A. Resolution approving side-yard setback variances for an existing deck and porch, and to build a small addition to the home at 5745 Seven Oaks Court for Jeff and Deanne Michael (03089.03a)
- Final Decision Subject to Appeal
 - Project Planner: Megan Kelly

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- (5 Votes) B. Site and building plan review to build two storage buildings at Hopkins High School, 2400 Lindbergh Drive (91009.03b)

- Final Decision Subject to Appeal
- Project Planner: Cary Teague

9. Public Hearings: Non-Consent Agenda Items

- (5 Votes) A. Items concerning a two-lot subdivision at 4836 Woodridge Court for Jim and Jane Guyn (03088.03a):

1. Vacation of right-of-way easement;
2. Preliminary plat, with lot area variances; and
3. Final plat.

- Recommendation to City Council (Tentative Date: February 9, 2004)
- Project Planner: Susan Thomas

- (4 Votes) B. Items concerning a 13-unit townhome development at 14201, 14213, and 14225 Excelsior Boulevard for GL Development LLC (03085.03a):

- 1) Guide plan amendment;
- 2) Rezoning;
- 3) Preliminary plat, with variances; and
- 4) Site and building plan review, with variances

- Recommendation to City Council (Tentative Date: February 9, 2004)
- Project Planner: Cary Teague

- (4 Votes) C. Two lot subdivision, with lot width at right-of-way variance, for two single-family homes at 11905 Ridgemoor Avenue West for Olga Ugorets (96052.03a)

- Recommendation to City Council (Tentative Date: February 9, 2004)
- Project Planner: Susan Thomas

10. Other Business

- A. Planning Commission's 2003 Annual Report

11. Adjournment

Notice

- Please call the Planning Department at (952) 939-8298 to confirm meeting dates as they are tentative and subject to change.

WELCOME TO THE MINNETONKA PLANNING COMMISSION MEETING

This outline has been prepared to help you understand the public meeting process. The review of an item usually takes the following form:

1. The chairperson of the meeting will announce the item to be reviewed and ask for the staff report on the subject.
2. Staff presents their report on the item.
3. The Commission will then ask City staff questions about the proposal.
4. The chairperson will then ask if the applicant wishes to comment.
5. The chairperson will open the public hearing to give an opportunity to anyone present to comment on the proposal.
6. This is the time for the public to make comments or ask questions about the proposal. Please step up to the podium, speak clearly, first giving your name (spelling your last name) and address and then your comments.
7. The chair will encourage the applicant and neighborhood representatives to limit their presentations to about fifteen minutes each. The chair will encourage other public speakers to limit their time to about eight minutes, so everyone has time to speak at least once. However, time limits will be at the discretion of the chair. Once everyone has spoken, the chair may allow speakers to return for additional comments.
8. After everyone in the audience wishing to speak has given his or her comments, the chairperson will close the public hearing portion of the meeting.
9. The Commission will then discuss the proposal. No further public comments are allowed.
10. The Commission will then make its recommendation or decision.
11. Final decisions by the Planning Commission may be appealed to the City Council. Appeals must be written and filed with the Planning Department within 10 days of the Planning Commission meeting.