



PLANNING COMMISSION AGENDA

DECEMBER 18, 2003—6:30 P.M.

CITY COUNCIL CHAMBERS—MINNETONKA COMMUNITY CENTER

1. **Call to Order**
2. **Roll Call**
3. **Approval of Agenda**
4. **Approval of Minutes:** November 20, 2003, Study Session
December 4, 2003, Regular Meeting
5. **Report from Staff**
6. **Report from Planning Commission Members**
7. **Public Hearings: Consent Agenda**

City staff has placed items that they consider routine on the consent agenda. The Planning Commission will hold one public hearing and then approve all such items with one motion. Before voting on the consent agenda, the chair will open the hearing, announce each item and ask if anyone wishes to have a separate discussion or vote on that item. If so, that person should raise their hand. The Commission will then remove that item from the consent agenda and hold a separate hearing on it after voting on the consent agenda items. The chair may allow informational questions without removing an item from the consent agenda. Items approved under the consent agenda are approved subject to the staff recommendations.

(4 Votes) A. Ordinance dropping bonds as an option for a landscaping security
(03070.03a)

- Recommendation to City Council (Tentative Date: January 5, 2004)
- Project Planner: Geoff Olson

(4 Votes) B. Ordinance to correct conflicting requirements for exterior speakers in the planned I-394 zoning district (03079.03a)

- Recommendation to City Council (Tentative Date: January 5, 2004)
- Project Planner: Geoff Olson

8. Public Hearings: Non-Consent Agenda Items

(4 Votes) A. Conditional use permit for a garage over 12 feet high and accessory buildings with more than 1,000 square feet at 3454 Orchard Lane for Kip Warner and Colleen Myers (03084.03a)

- Recommendation to City Council (Tentative Date: January 5, 2004)
- Project Planner: Chris Robbins

(5 Votes) B. Side-yard setback variance from 12 feet to 7 feet for a two-car garage addition at 3633 Hazelmoo Place for Mark Hohertz (03086.03a)

- Final Decision Subject to Appeal
- Project Planner: Megan Kelly

(4 Votes) C. Items concerning a four-unit townhome development at 11907 Minnetonka Blvd for Dean Gannon (03087.03a):

- 1) an ordinance rezoning the property from Planned Unit Development (PUD) to R-3;
- 2) preliminary plat, with lot area variance; and
- 3) site and building plan review.

- Recommendation to City Council (Tentative Date: January 5, 2004)
- Project Planner: Susan Thomas

9. Other Business

A. Changes to the By-laws

10. Adjournment

Notices

1. Please call the Planning Department at (952) 939-8298 to confirm meeting dates as they are tentative and subject to change.
2. Items pulled and tentatively rescheduled for the February 5, 2003, Planning Commission meeting:
 - a. Ordinances relating to water resources management:
 - 1) Ordinance amending City Code §300 regarding the Water Resources Management Plan (*Intro. 12-15-03*)
 - 2) Ordinance amending City Code §300.02, 300.04, and 300.24 regarding definitions, administrative decisions, and the floodplain district (*Intro. 6-2-03*)
 - 3) Ordinance amending City Code §300.25 regarding conditional uses in the Shoreland district (*Intro. 12-15-03*)

WELCOME TO THE MINNETONKA PLANNING COMMISSION MEETING

This outline has been prepared to help you understand the public meeting process. The review of an item usually takes the following form:

1. The chairperson of the meeting will announce the item to be reviewed and ask for the staff report on the subject.
2. Staff presents their report on the item.
3. The Commission will then ask City staff questions about the proposal.
4. The chairperson will then ask if the applicant wishes to comment.
5. The chairperson will open the public hearing to give an opportunity to anyone present to comment on the proposal.
6. This is the time for the public to make comments or ask questions about the proposal. Please step up to the podium, speak clearly, first giving your name (spelling your last name) and address and then your comments.
7. After everyone in the audience wishing to speak has given his or her comments, the chairperson will close the public hearing portion of the meeting.
8. The Commission will then discuss the proposal. No further public comments are allowed.
9. The Commission will then make its recommendation or decision.
10. Final decisions by the Planning Commission may be appealed to the City Council. Appeals must be written and filed with the Planning Department within 10 days of the Planning Commission meeting.