



PLANNING COMMISSION AGENDA

NOVEMBER 20, 2003—6:30 P.M.

CITY COUNCIL CHAMBERS—MINNETONKA COMMUNITY CENTER

1. **Call to Order**
2. **Roll Call**
3. **Approval of Agenda**
4. **Approval of Minutes:** November 6, 2003
5. **Report from Staff**
6. **Report from Planning Commission Members**
7. **Public Hearings: Consent Agenda**

City staff has placed items that they consider routine on the consent agenda. The Planning Commission will hold one public hearing and then approve all such items with one motion. Before voting on the consent agenda, the chair will open the hearing, announce each item and ask if anyone wishes to have a separate discussion or vote on that item. If so, that person should raise their hand. The Commission will then remove that item from the consent agenda and hold a separate hearing on it after voting on the consent agenda items. The chair may allow informational questions without removing an item from the consent agenda. Items approved under the consent agenda are approved subject to the staff recommendations.

(5 Votes) A. Sign plan review for the Barnes and Noble Booksellers at the Ridgehaven Mall, 13101 Ridgedale Drive, for Thrivent Financial for Lutherans (94034.03a)

- Final Decision Subject to Appeal
- Project Planner: Cary Teague

8. Public Hearings: Non-Consent Agenda Items

(4 Votes) A. Conditional use permits for an accessory apartment and a detached garage exceeding 1,000 square-feet in area and 12 feet in height at 9597 Sandra Lane for Rich Lee (03071.03a)

- Recommendation to City Council (Tentative Date: December 15, 2003)
- Project Planner: Susan Thomas

(4 Votes) B. Preliminary plat with a rear yard setback variance for a three-lot subdivision at 15318 Minnetonka Boulevard for Kris and Peter Maritz (03061.03a)

- Recommendation to City Council (Tentative Date: December 15, 2003)
- Project Planner: Cary Teague

9. Adjournment

(The Planning Commission Study Session follows immediately after adjournment of the regular meeting.)

Notices

1. Please call the Planning Department at (952) 939-8298 to confirm meeting dates as they are tentative and subject to change.
2. Application pulled and tentatively rescheduled for the December 4, 2003, Planning Commission meeting:
 - Items concerning a three-story, 64-unit senior assisted living facility at 18605 Old Excelsior Boulevard for Sunrise Inc, (03069.03a): (1) guide plan amendment from office to institution; (2) conditional use permit for an assisted living facility; and (3) rezoning from B-1, Office to PUD, Planned Unit Development, including a master development plan and final site and building plan review, with setback variances.

WELCOME TO THE MINNETONKA PLANNING COMMISSION MEETING

This outline has been prepared to help you understand the public meeting process. The review of an item usually takes the following form:

1. The chairperson of the meeting will announce the item to be reviewed and ask for the staff report on the subject.
2. Staff presents their report on the item.
3. The Commission will then ask City staff questions about the proposal.
4. The chairperson will then ask if the applicant wishes to comment.
5. The chairperson will open the public hearing to give an opportunity to anyone present to comment on the proposal.
6. This is the time for the public to make comments or ask questions about the proposal. Please step up to the podium, speak clearly, first giving your name (spelling your last name) and address and then your comments.
7. After everyone in the audience wishing to speak has given his or her comments, the chairperson will close the public hearing portion of the meeting.
8. The Commission will then discuss the proposal. No further public comments are allowed.
9. The Commission will then make its recommendation or decision.
10. Final decisions by the Planning Commission may be appealed to the City Council. Appeals must be written and filed with the Planning Department within 10 days of the Planning Commission meeting.