



PLANNING COMMISSION AGENDA

NOVEMBER 6, 2003—6:30 P.M.

CITY COUNCIL CHAMBERS—MINNETONKA COMMUNITY CENTER

1. **Call to Order**
2. **Roll Call**
3. **Approval of Agenda**
4. **Approval of Minutes:** October 16, 2003
5. **Report from Staff**
6. **Report from Planning Commission Members**
7. **Public Hearings: Consent Agenda**

City staff has placed items that they consider routine on the consent agenda. The Planning Commission will hold one public hearing and then approve all such items with one motion. Before voting on the consent agenda, the chair will open the hearing, announce each item and ask if anyone wishes to have a separate discussion or vote on that item. If so, that person should raise their hand. The Commission will then remove that item from the consent agenda and hold a separate hearing on it after voting on the consent agenda items. The chair may allow informational questions without removing an item from the consent agenda. Items approved under the consent agenda are approved subject to the staff recommendations.

- (5 Votes) A. Resolution approving an aggregate side yard setback variance from 30 feet to 26 feet for an addition to the home at 3603 Elmwood Place for Dean Semmer (95046.03a)

- Final Decision Subject to Appeal
- Project Planner: Susan Thomas

PLANNING COMMISSION AGENDA

November 6, 2003

Page 2

- (5 Votes) B. Resolution approving an aggregate side yard setback variance from 30 feet to 24 feet to add a first floor foyer and second floor bedroom at 18301 Priory Lane for Steven and Melissa Fisher (03065.03a)
- Final Decision Subject to Appeal
 - Project Planner: Chris Robbins
- (4 Votes) C. Conditional use permit for more than 1,000 square feet of detached structures at 3676 Lakeview Place for Dan Hamman (03066.03a)
- Recommendation to City Council (Tentative Date: November 24, 2003)
 - Project Planner: Susan Thomas
- (4 Votes) D. Ordinance amending the master development plan and approving final site and building plans for a water treatment facility at 3391 Williston Road for the City of Minnetonka (86047.03a)
- Recommendation to City Council (Tentative Date: November 24, 2003)
 - Project Planner: Susan Thomas
- (4 Votes) E. Approval of a twelve-month extension of the site and building plan approval for a three-story addition to the Children's Healthcare-West at 6050 Clearwater Drive for Lynn Goodenough (89015.03a)
- Final Decision Subject to Appeal
 - Project Planner: Cary Teague

8. Public Hearings: Non-Consent Agenda Items

- (4 Votes) A. Imperial Acres preliminary plat, with variances, for a two-lot subdivision at 3323 Shores Boulevard Imperial Development Investors Group (03063.03a)
- Recommendation to City Council (Tentative Date: November 24, 2003)
 - Project Planner: Cary Teague

9. Adjournment

Notices

1. Please call the Planning Department at (952) 939-8298 to confirm meeting dates as they are tentative and subject to change.

PLANNING COMMISSION AGENDA

November 6, 2003

Page 3

2. Applications pulled and tentatively rescheduled for the November 20, 2003, Planning Commission meeting:
 - Preliminary plat and a rear yard setback variance for a three-lot subdivision at 15815 Minnetonka Blvd. for Kris and Peter Maritz (03061.03a)
 - Items concerning a three-story, 64-unit senior assisted living facility at 18605 Old Excelsior Boulevard for Sunrise Inc, (03069.03a):
 - 1) Ordinance approving a comprehensive guide plan amendment from office to institution;
 - 2) Resolution approving a rezoning from B-1, office to PUD, planned unit development; and
 - 3) Site and building plan review, with parking lot setback variance from 20 to 10 feet.

WELCOME TO THE MINNETONKA PLANNING COMMISSION MEETING

This outline has been prepared to help you understand the public meeting process. The review of an item usually takes the following form:

1. The chairperson of the meeting will announce the item to be reviewed and ask for the staff report on the subject.
2. Staff presents their report on the item.
3. The Commission will then ask City staff questions about the proposal.
4. The chairperson will then ask if the applicant wishes to comment.
5. The chairperson will open the public hearing to give an opportunity to anyone present to comment on the proposal.
6. This is the time for the public to make comments or ask questions about the proposal. Please step up to the podium, speak clearly, first giving your name (spelling your last name) and address and then your comments.
7. After everyone in the audience wishing to speak has given his or her comments, the chairperson will close the public hearing portion of the meeting.
8. The Commission will then discuss the proposal. No further public comments are allowed.
9. The Commission will then make its recommendation or decision.
10. Final decisions by the Planning Commission may be appealed to the City Council. Appeals must be written and filed with the Planning Department within 10 days of the Planning Commission meeting.