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## PLANNING COMMISSION AGENDA

FEBRUARY 6, 2003—6:30 P.M.

CITY COUNCIL CHAMBERS—MINNETONKA COMMUNITY CENTER

1. **Call to Order**
  - A. Election of chair and vice chair
2. **Roll Call**
3. **Approval of Agenda**
4. **Approval of Minutes:** January 16, 2003
5. **Report from Staff**
6. **Report from Planning Commission Members**
7. **Public Hearings: Consent Agenda**

City staff has placed items that they consider routine on the consent agenda. The Planning Commission will hold one public hearing and then approve all such items with one motion. Before voting on the consent agenda, the chair will open the hearing, announce each item and ask if anyone wishes to have a separate discussion or vote on that item. If so, that person should raise their hand. The Commission will then remove that item from the consent agenda and hold a separate hearing on it after voting on the consent agenda items. The chair may allow informational questions without removing an item from the consent agenda. Items approved under the consent agenda are approved subject to the staff recommendations.

**PLANNING COMMISSION AGENDA**

**February 6, 2003**

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- (4 votes) A. Items concerning a rezoning and two-lot subdivision, with variances, at 26 Kingsview Lane for Gonyea Properties, Inc. (02073.02a):
1. Ordinance approving a rezoning from R-1 low density residential, to R-2 low density residential, to create two lots, each with a minimum lot size of 15,000 square feet; and a
  2. Resolution approving a two-lot subdivision, with a buildable area variance from 2,400 square feet to 2,340 square feet
    - Recommendation to City Council (Tentative Date: February 24, 2003)
    - Project Planner: Cary Teague, Principal Planner

**8. Public Hearings: Non-Consent Agenda Items**

- (4 Votes) A. Resolution approving a two-lot subdivision with a front yard setback variance from 25 feet to 3 feet at 13326 North Street for Gary and Shirley Smith (94013.02a)
- Recommendation to City Council (Tentative Date: February 24, 2003)
  - Project Planner: Curt Gutoske, Consultant

- (5 Votes for Approval  
4 Votes for Denial) B. Resolution approving the following variances for a second-story addition to the home at 2819 McKenzie Point Road for Jack and Betsy Randall (02062.02a):
- shoreland setback variance from 35 feet to 33 feet;
  - floodplain setback variance from 35 feet to 9 feet;
  - side yard setback variance from 7 feet to 1.7 feet for the side wall;
  - side yard setback variance from 7 feet to 2 inches for the over-hand on the north side of the home;
  - side yard setback variance from 7 feet to .7 feet for the chimney.
- Final Decision Subject to Appeal
  - Project Planner: Cary Teague, Principal Planner

**9. Adjournment**

**Notice**

- Please call the Planning Department at (952) 939-8298 to confirm meeting dates as they are tentative and subject to change.

## **WELCOME TO THE MINNETONKA PLANNING COMMISSION MEETING**

This outline has been prepared to help you understand the public meeting process. The review of an item usually takes the following form:

1. The chairperson of the meeting will announce the item to be reviewed and ask for the staff report on the subject.
2. Staff presents their report on the item.
3. The Commission will then ask City staff questions about the proposal.
4. The chairperson will then ask if the applicant wishes to comment.
5. The chairperson will open the public hearing to give an opportunity to anyone present to comment on the proposal.
6. This is the time for the public to make comments or ask questions about the proposal. Please step up to the podium, speak clearly, first giving your name (spelling your last name) and address and then your comments.
7. After everyone in the audience wishing to speak has given his or her comments, the chairperson will close the public hearing portion of the meeting.
8. The Commission will then discuss the proposal. No further public comments are allowed.
9. The Commission will then make its recommendation or decision.
10. Final decisions by the Planning Commission may be appealed to the City Council. Appeals must be written and filed with the Planning Department within 10 days of the Planning Commission meeting.