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## PLANNING COMMISSION AGENDA

January 16, 2003—6:30 P.M.

CITY COUNCIL CHAMBERS—MINNETONKA COMMUNITY CENTER

1. **Call to Order**
2. **Roll Call**
3. **Approval of Agenda**
4. **Approval of Minutes:** January 2, 2003
5. **Report from Staff**
6. **Report from Planning Commission Members**
7. **Public Hearings: Consent Agenda**

City staff has placed items that they consider routine on the consent agenda. The Planning Commission will hold one public hearing and then approve all such items with one motion. Before voting on the consent agenda, the chair will open the hearing, announce each item and ask if anyone wishes to have a separate discussion or vote on that item. If so, that person should raise their hand. The Commission will then remove that item from the consent agenda and hold a separate hearing on it after voting on the consent agenda items. The chair may allow informational questions without removing an item from the consent agenda. Items approved under the consent agenda are approved subject to the staff recommendations.

- (4 Votes) A. Minor amendment to a previously approved master development plan and final site and building plan review for additions to Children's Hospitals and Clinics at 6050 Clearwater Drive (89015.02b)

- Final Decision Subject to Appeal
- Project Planner: Susan Thomas

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### **8. Public Hearings: Non-Consent Agenda Items**

- (4 Votes) A. Ordinance amending a PID (planned I-394 district) master development plan and approving final site and building plans for a parking deck at 401 Carlson Parkway for Carlson Real Estate Company (98068.02a)
- Recommendation to City Council (Tentative Date: January 27, 2003)
  - Project Planner: Curt Gutoske, Consultant

### **9. Adjournment**

#### **Notices**

1. Please call the Planning Department at (952) 939-8298 to confirm meeting dates as they are tentative and subject to change.
2. Application pulled and tentatively rescheduled for the February 6, 2003, Planning Commission meeting:
  - Two-lot subdivision with lot width at the right-of-way variance for the new lot from 80 feet to 0 feet and a front yard setback variance from 25 feet to 3 feet for the existing home at 13326 North Street for Gary and Shirley Smith (94013.02a)

## **WELCOME TO THE MINNETONKA PLANNING COMMISSION MEETING**

This outline has been prepared to help you understand the public meeting process. The review of an item usually takes the following form:

1. The chairperson of the meeting will announce the item to be reviewed and ask for the staff report on the subject.
2. Staff presents their report on the item.
3. The Commission will then ask City staff questions about the proposal.
4. The chairperson will then ask if the applicant wishes to comment.
5. The chairperson will open the public hearing to give an opportunity to anyone present to comment on the proposal.
6. This is the time for the public to make comments or ask questions about the proposal. Please step up to the podium, speak clearly, first giving your name (spelling your last name) and address and then your comments.
7. After everyone in the audience wishing to speak has given his or her comments, the chairperson will close the public hearing portion of the meeting.
8. The Commission will then discuss the proposal. No further public comments are allowed.
9. The Commission will then make its recommendation or decision.
10. Final decisions by the Planning Commission may be appealed to the City Council. Appeals must be written and filed with the Planning Department within 10 days of the Planning Commission meeting.