



PLANNING COMMISSION AGENDA

October 17, 2002—6:30 P.M.

CITY COUNCIL CHAMBERS—MINNETONKA COMMUNITY CENTER

1. **Call to Order**
2. **Roll Call**
3. **Approval of Agenda**
4. **Approval of Minutes:** October 3, 2002
5. **Report from Staff**
6. **Report from Planning Commission Members**
7. **Public Hearings: Consent Agenda**

City staff has placed items that they consider routine on the consent agenda. The Planning Commission will hold one public hearing and then approve all such items with one motion. Before voting on the consent agenda, the chair will open the hearing, announce each item and ask if anyone wishes to have a separate discussion or vote on that item. If so, that person should raise their hand. The Commission will then remove that item from the consent agenda and hold a separate hearing on it after voting on the consent agenda items. The chair may allow informational questions without removing an item from the consent agenda. Items approved under the consent agenda are approved subject to the staff recommendations.

- (4 Votes) A. Resolution approving a conditional use permit and site plan review, with variance, for an environmental quality monitoring station near the intersection of Creek Ridge Trail and Scenic Heights Drive for the Riley-Purgatory-Bluff Watershed District (02054.02a)

- Recommendation to City Council (Tentative Date: November 12, 2002)
- Project Planner: Susan Thomas

PLANNING COMMISSION AGENDA

October 17, 2002

Page 2

- (5 Votes) B. Resolution approving a side yard setback variance from 25 feet to 13.5 feet for an addition to the rear of the home at 16113 McGinty Road West for Peter and Elizabeth Robinson (02055.02a)

- Final Decision Subject to Appeal
- Project Planner: Janice Waataja

8. Adjournment

SPECIAL NOTE: *The Planning Commission and the EDA will convene in a joint work session immediately following this regular Planning Commission meeting. The joint work session will be held in the Boards and Commissions Room, which is located downstairs in the city hall building. The purpose of the work session is to discuss strategies for implementing the city's affordable housing goals.*

Notices

- Please call the Planning Department at (952) 939-8298 to confirm meeting dates as they are tentative and subject to change.

WELCOME TO THE MINNETONKA PLANNING COMMISSION MEETING

This outline has been prepared to help you understand the public meeting process. The review of an item usually takes the following form:

1. The chairperson of the meeting will announce the item to be reviewed and ask for the staff report on the subject.
2. Staff presents their report on the item.
3. The Commission will then ask City staff questions about the proposal.
4. The chairperson will then ask if the applicant wishes to comment.
5. The chairperson will open the public hearing to give an opportunity to anyone present to comment on the proposal.
6. This is the time for the public to make comments or ask questions about the proposal. Please step up to the podium, speak clearly, first giving your name (spelling your last name) and address and then your comments.
7. After everyone in the audience wishing to speak has given his or her comments, the chairperson will close the public hearing portion of the meeting.
8. The Commission will then discuss the proposal. No further public comments are allowed.
9. The Commission will then make its recommendation or decision.
10. Final decisions by the Planning Commission may be appealed to the City Council. Appeals must be written and filed with the Planning Department within 10 days of the Planning Commission meeting.