

**Parks & Recreation
Board Vision**

A city with outstanding parks and recreational opportunities within a balanced natural environment.

**Parks & Recreation
Board Mission**

The mission of the Minnetonka Parks & Recreation Board is to proactively advise the City Council, in ways that will:

Protect & enhance Minnetonka's natural environment

Promote quality recreation opportunities and facilities

Provide a forum for citizens interested in our parks, trails, athletic fields and open space

Minnetonka Parks & Recreation Board Agenda

Minnetonka City Hall – Boards & Commissions Room

April 1, 2009 7:00 p.m.

1) Roll Call

___ Patty Acomb	___ Tess Komarek
___ Kyle Gallagher	___ Denny Lambert
___ Bruce Gefvert	___ Elise Raarup
___ Tim Goodyear	___ Patrick Robben

2) Approval of Minutes

A) March 4, 2009

3) Citizens wishing to discuss items not on the Agenda

4) Business Items

A) Appointment of Park Board Vice-Chair position

B) Consideration of park and trail projects for the 2010 – 2014 Capital Improvement Program

5) Park Board Member Reports

6) Information Items

7) Upcoming Park Board Agenda Items

8) Adjournment

1. Roll Call

Park Board members in attendance included, Patty Acomb, Bruce Gefvert, Tim Goodyear, and Patrick Robben. Staff members in attendance included GERALYN Barone, Jo Colleran, Bob Hill, Dave Johnson and Perry Vetter.

2. Approval of Minutes

Robben moved and Goodyear seconded a motion to approve the Minutes of the February 7, 2009 meeting of the park board. All voted "Yes." Motion carried.

3. Citizens Wishing to Discuss Items Not on the Agenda

Parks and Trails Division Manager introduced Eagle Scout candidate Michael Schnack who requested permission to complete an Eagle Scout project at Jidana Park. Schnack explained that his proposal would include the replacement of the existing canoe dock at Jidana with one comparable to the landing at the Minnehaha Creek Headwaters. In addition, he noted that the grid system embedded in the landing area for improved traction while loading and unloading canoes would also be replaced, along with the potential installation of a wing dam to improve access to the landing area.

Gefvert asked what the timeline and process would be if the park board gave the approval for the project. Schnack indicated that the Boy Scout Council still needs to approve his request, and if so, the project would need to be completed by his 18th birthday in September of 2009.

Goodyear expressed his appreciation for the willingness of Schnack to take on such a detailed project.

Gefvert asked how the project would be funded. Vetter responded that the Scouts will first seek donations of materials and funding, with the city providing assistance for remaining needs. Vetter noted that the project is in need of completion and would have to be completed at the city's expense if the volunteer option had not come forward.

Robben commended Schnack for taking on this responsibility and thanked him for his presentation.

Robben moved and Gefvert seconded a motion to approve the request of Michael Schnack to construct a new canoe landing at Jidana Park for the completion of his Eagle Scout project. All voted "yes". Motion carried.

4. Business Items

A. Consideration of an off-leash dog park at Lone Lake Park

Vetter provided a background summary of actions leading up to this meeting. He noted that in 2008, the park board began reviewing possible changes to the city's park regulations that had not received a comprehensive review in several years. Vetter indicated that the primary focus of the park board's discussions related to park regulations centered on off-leash regulations related to dogs in the park system. This process concluded at the October 1, 2008 meeting with the park board recommending that areas of four parks including Big Willow, Purgatory, Victoria-Evergreen and Jidana be established as off-leash voice and sight command areas; with rules and regulations established to better define what voice and sight command means. Vetter noted that staff was further directed to review options and develop a Master Plan for the establishment of an off-leash fenced dog park in the city's park system to address an interest of many residents who spoke at the meeting.

Vetter noted that in 2007, Lone Lake Park went through the park renewal process developed by the city as part of the 2001 bond referendum to update the park system. He noted that at that time, there was not enough support by residents in attendance to include a dog park as part of the final master plan for park improvements. However, the southeast portion of Lone Lake was revisited during the park regulations discussion in October of 2008.

Vetter indicated that Lone Lake is a community park, 146 acres in size, located in the southeast portion of Minnetonka. Amenities in the park include an athletic field, tennis courts, two picnic shelters, a basketball court, play equipment and horseshoes. In addition, the park is developed around Lone Lake and includes a dock for fishing and viewing. Vetter added that staff is currently involved in completing improvements to the park as defined by the approved 2007 park renewal Master Plan.

Vetter then provided background on the property identified in the southeast portion of the park for a proposed dog park. He noted that property was purchased using LAWCON Funds by the city in 1975, with the intent to develop athletic fields. Vetter noted that an additional parcel off of Rowland Road on the park's southern boundary was later purchased and planned for athletic fields with the intention to sell the southeast portion to help fund the improvements. Vetter noted that in the end, both parcels were kept and no athletic fields were ever developed.

Vetter provided an overview of the comprehensive Master Plan developed by staff for a dog park proposed on a 12 acre parcel in the southeast portion of Lone Lake Park. He provided a visual tour of the site and noted features of the concept plan including:

- The entry area located on the north edge near the existing tennis courts
- Double entry gates for leashing/unleashing of dogs
- A series of defined woodchip trails
- Designated ADA accessible area
- Designated area for small dogs
- Training and agility area with equipment provided
- Designated ADA parking area off of Rowland Road
- Welded wire fencing for improved look and flexibility

Vetter indicated that the estimated cost for construction as designed in the concept is \$16,500 and provided a comparison of these costs to those required for other amenities in the park system including park play equipment, hockey rinks, tennis courts and basketball courts; all of which were considerably more expensive to install.

Vetter continued with a summary of existing dog parks located in surrounding communities, including Bryant Lake Park and four other locations operated by the Three Rivers Park District, two parks in Eden Prairie, one park in Edina, one park in Plymouth, two parks in St. Louis Park, and one park operated by Carver County. He noted that the proposed plan for Lone Lake differs from most of the existing parks due to its larger area, more available walkways and the training equipment area.

Vetter closed by indicating that the most recent resident survey indicated that 33% of households have dogs as compared to 34% that have children. He added that it is staff's recommendation to add a dedicated dog park to the park system to compliment the addition of the four voice and sight command locations the park board is recommending to the city council. He noted that the recommendations of the board have not been forwarded to the council pending the recommendations of the park board related to a dedicated dog park and related fees for both the dog park and voice and site command area permits.

Goodyear thanked Vetter for his detailed report and asked if park board members had any questions and comments prior to opening the floor for public comments.

Gefvert commented that the Master Plan was very comprehensive and well prepared, answering most of the questions he initially had. One question he had was why the estimated cost of \$16,500 was considerably lower than the budgeted amount of \$30,000. Vetter responded that the initial budget amount was included in the CIP without knowing an exact location for the proposed site. He added that some cost would be saved by utilizing Public Works Department crews to provide the labor required.

Hearing no further questions, Goodyear opened the floor to public comments.

David Pecitory, 4340 Victoria Street, commented that the plan was impressive and added that his only suggestion was to consider eliminating or reducing the size of the small dog area due to his experience that these areas are often not used.

Mike Hoffman, 11601 Lone Lake Ridge, expressed concerns with the proposal including the proximity to two existing parks within two miles of Lone Lake; the fact that during the 2007 park renewal process there was no stated interest in a dog park from residents; and much of the parking is restricted in the winter by the service gate that is closed. Hoffman questioned how many citations for dogs being off-leash were issued in 2008, noting that lack of enforcement is an issue.

Bart Jordano, 11621 Vista Drive, identified himself as the President of the Vista Homeowners Association and indicated that he has both association and personal concerns to present. Speaking for the association, he complimented the time and effort put into the plan, however noted concerns related to the proximity of 10 homes adjacent to the park and the impact on property values and wildlife. He expressed concern that not everyone in his association was aware of the proposal and suggested that direct mailings be used for future notices. Jordano added that six of the seven association board members voted in opposition of the proposal and asked that the project be delayed so that others had a chance to review it. Speaking on his own behalf, he indicated that he felt public dollars should be spent on projects that serve a greater share of the public and not smaller group such as dog owners.

Janet Sanford, 11510 Bren Road, noted that she was a dog owner and had several concerns with the park. She noted that the area is currently used informally as an off-leash area and that the park board has already allocated four other parks as voice & sight command areas. She added that funds should be used for more important needs. Her primary concerns included use of such a large parcel of property; loss of the area for other activities such as skiing; lack of cleanup by dog owners; monitoring of the site; parking and the proximity to existing locations. She asked that the property remain as is.

Rebecca Summers, 11207 Old Bren Road, thanked the park board and staff for the amount of work put into developing the concept. She noted concerns related to the proposed hours of 5 a.m. to 10 p.m. and related noise; the loss of such a large portion of quality park land; the location in the city (southwest corner); parking and added traffic; proximity to the cemetery and conflict of use; and possible tree removal required to install the park. Summers added that the park renewal referendum was based on neighborhood input for park improvements and felt that the neighborhood needs to be heard. She closed by saying that she had many minor concerns, however put all together, they were extensive. She requested that the property remain as is.

Sally Velick, 6007 Clarion Circle, expressed appreciation for the plan and was supportive. She noted that she had a small dog and appreciated the inclusion of the small dog area. She closed by stating that she felt the plan could be "tweaked" to address concerns mentioned to this point.

Ed Freeman, 2700 Crestwood Circle, noted that he was a 32 year resident of Minnetonka and was very much in favor of the addition of a dog park to the park system. He noted that the city has several park amenities that serve smaller populations, including basketball courts and playgrounds; and felt that dog owners are no different. He thanked staff for the amount of detail put into the plan and expressed

appreciation for the number and length of trails placed into the concept. Freeman indicated that the addition of this fenced in area provided a nice alternative for dogs that are not properly trained to use the voice and sight command areas. He noted that dog owners would respect the cemetery area, and suggested that signage and volunteers be utilized to enforce rules. He recommended dawn to dusk hours of operation. Freeman closed by noting that the one change he recommends would be for a common entry to the small dog area so that owners and dogs are not walking through the general area to access the small dog area.

Mary Bell, 5530 Sanibel Drive, expressed appreciation for the work done. She noted that she is a dog owner that currently uses the site but is not supportive of the plan due to the size of the area, parking and impact on the wildlife.

Sandra Stevenson, 15880 Tonkawood Drive, noted that she liked the concept but did not support the location. She supported the need for a dog park in Minnetonka due to the need for dogs to get exercise. Commenting on fees, she felt that a fee of \$30 per year was inexpensive for such a valued recreational experience.

Craig Popken, 11832 Crawford Road, voiced support for the plan noting that he owns dogs and felt that the city needs a dog park. He indicated that he did not feel that the area was too large, noting that the proposal leaves a considerable amount of the park in a natural state.

John Brooks, 5704 Highpark Drive, noted that he lived adjacent to Purgatory Park, has a well trained dog, and was very supportive of the plan. He complimented staff on a well designed plan and appreciated the fact that the park was proposed in such an excellent natural setting. Brooks noted that he is concerned about the financial cost during difficult times; however felt that the proposed cost of \$16,500 was modest. As for the site of the park, he commented that he would not suggest developing a park on a parcel any smaller than the one that is proposed. Brooks expressed concern and sympathy for nearby residents and understood how this addition could be a hardship based on his experiences living next to Purgatory Park.

Carol Thomas, 3408 Druid Lane, noted that she has been a dog owner for 45 years and is very supportive of the plan. She added that her dog does have voice command training; however she takes him to dog parks for the socialization factor that is important to dogs. She closed by noting that while she would like to see the park more centrally located, she supports the plan as presented.

Darrel Flynn, 15605 Highland Heights Drive, expressed concerns related to the plan including the lack of adequate sight lines for pet owners; impact on neighbors to the area; and the small group of residents the park would cater to. He added that dogs get the same amount of exercise on-leash, and while he currently uses the park on a regular basis, would not do so if the dog park was developed.

Hearing no further requests for comment, Goodyear closed the floor to public comments and asked Vetter to respond to questions raised by residents.

Vetter noted the following:

- The parking gate in the winter would be relocated to the top of the hill to allow for parking in the existing tennis court parking lot as identified in the park renewal plan.
- The city provides an attendant at Lone Lake Park from Memorial Day thru Labor Day. This person would not be a regular attendant of the dog park due to other responsibilities, but would be available if problems developed. Vetter added that the new park regulations language changes the park board is recommending help to make violations easier to enforce.
- Clean up of the dog park would be the responsibility of the pet owners. As part of the park board's recommended park regulations, the city requires that all dog owners have a method for pickup and disposal of waste.
- No tree removal would be required with the plan as proposed. Jo Colleran, Natural Resources Division Manager indicated that the wildflowers in the area would be protected and that areas subject to erosion would need to be stabilized.
- No lighting would be used in the parking area designated for ADA parking. Vetter added that the police department prefers that lighting not be used due to the tendency for people violating park rules to move to other locations within the park.

Goodyear requested further park board member comments or questions.

Gefvert asked if a review and analysis of other area dog parks had been completed. Vetter indicated that it had. He noted that the primary provider of facilities was Three Rivers Park District who operates five parks, the closest in proximity being Bryant Lake Park.

Acomb asked if Three Rivers provided any indications of the impact a dog park has on the natural areas. Vetter responded that the Bryant Lake dog park is located on property that includes both open space and wooded areas. He noted that Three Rivers commented that primary maintenance needs relate to general maintenance of the trails, entrance areas and erosion caused by use. Colleran added a comparison to Purgatory Park, and noted that over time the number of informal trails created by human use increases and needs to be dealt with.

Assistant City Manager Geralyn Barone provided feedback on the project from park board member Tess Komarek who was unable to attend the meeting. She noted that Komarek supported the concept of a dog park in the park system and supported charging for both voice/sight command and dog park permits. She questioned if owners or dogs would need to display the permit; and also if there will be both resident and non-resident fees. Vetter responded that the owners will need to visibly display a permit for both areas and said that the issue of non-resident permits would be the decision of the park board and council.

Goodyear indicated that he visited both the Lone Lake site and the Bryant Lake dog park and noted that Bryant Lake is approximately one mile from Lone Lake. Goodyear

said that he was hoping to find out during the public input process what the Bryant Lake dog park did not offer that the Lone Lake site would. He added that to this point in the meeting he had not heard of anything. He added that he supports the concept of adding a dog park to the park system, however he was unsure that Lone Lake was the right location due to the proximity to Bryant Lake Park.

Gefvert agreed with Goodyear's assessment, stating that he also supported the concept but not the location. He added that during his visits to Bryant Lake, he seldom saw more than 3-4 cars parked at the dog park. He commended staff on the well prepared Master Plan. In addition to the proximity concerns to Bryant Lake Park, Gefvert also voiced concerns related to noise and how he can hear people playing tennis from his house, traffic, parking, impact on wildlife and natural resources, and property values; issues mentioned by residents residing close to the proposed site. Gefvert noted that none of these issues could be addressed until the park was up and running.

Robben agreed that there were several unanswered questions ranging from underuse to overuse of a park if it was developed at Lone Lake Park that could not be addressed until the park was developed. He voiced concern with moving ahead unless these issues could be resolved.

Goodyear asked for a park board motion to the staff report question #1: Does the park board wish to pursue creating an off-leash dog park at Lone Lake Park? Gefvert moved and Robben seconded a motion to exclude Lone Lake Park from consideration for a dog park location and continue to support the concept of adding a dog park to the park system by indentifying alternative locations with reduced impacts on residential properties. Goodyear questioned including the wording that would exclude Lone Lake from any future consideration for a voice command area or smaller dog park. Vetter indicated that the city has received several complaints from park users in recent years regarding dogs that were off-leash and not under control. Gefvert indicated that he did not wish to make an amendment to his motion. Goodyear asked for a vote on the motion before the board. Acomb, Gefvert and Robben voted "Yes", Goodyear voted "No". Motion carried.

Goodyear asked for park board discussion on question #2: Does the park board wish to amend or modify the proposed Master Plan for Lone Lake Park? Vetter requested park board feedback on any changes to the proposed plan that the board recommends if an alternative location is considered. Robben asked that the issues of location within the city (centralized if possible), proximity to existing dog parks, and impact on residential properties all be taken into consideration. Vetter indicated that he would survey other cities to see what dog park amenities might be lacking such as small dog areas or agility equipment. Goodyear requested that staff explore the need for small dog areas and also keep in consideration the proximity to existing dog parks.

Goodyear asked for park board discussion related to question #3: Does the park board agree with the staff recommended fee structure for off-leash voice and site command areas and the off-leash dog park? Vetter reminded the board that the initial cost to process a permit is approximately \$10. He added that the initial question was for both

types of permits, however the park board's action this evening eliminated the need to discuss a permit fee for an off-leash dog park. Vetter indicated that staff was recommending a 2-year permit for the voice and sight areas of \$40; and that revenue generated will help to offset processing fees and maintenance of the permitted areas. Vetter added that the park board may wish to consider non-resident fees as well. Goodyear asked what the tendencies were for charging non-resident fees. Johnson responded that for most recreational programs, the fees did not change for non-residents; however the period of time to register was later. He noted that the one exception was Shady Oak Beach where the fees for non-residents were generally 50% higher.

Hearing a request from the audience, Goodyear opened the floor to public comment.

Mike Hoffman, 11601 Lone Lake Ridge expressed concerns related to charging non-residents given the current economic times and his opinion that things will continue to decline as he predicted the current economic recession several years ago. He asked that cities work together to reduce costs to residents. Johnson responded that staff agrees that there is a benefit in working collaboratively with other cities, noting that the city currently shares reciprocal agreements with neighboring cities. He indicated that such agreements would be examined if a service could be exchanged benefitting Minnetonka residents.

Goodyear suggested that a \$60 non-resident fee and \$40 resident fee for 2-year permits be considered. Gefvert moved and Robben seconded a motion to recommend to the city council that fees of \$40 for residents, and \$60 for non-residents be charged for 2-year off-leash voice and sight command permits. All voted "Yes". Motion carried.

Vetter closed by thanking the Natural Resources Division and staff member Bob Hill for their assistance in completing the Lone Lake Dog Park Master Plan. Goodyear echoed Vetter's comments.

B. Review of trail improvement plan

Vetter provided a review of the trail system revitalization plan that included trail rehabilitation, trail connections and construction of new trail segments. He added that the park board will consider the 2010 – 2014 Capital Improvements Plan, including planned trail improvements, at the April 1, 2009 park board meeting.

Vetter reviewed a series of 2009 Minnetonka Memo articles that have and will feature the trail system to promote various links, allow for community input and provide resident education. In addition, he noted that resident input is compiled through the annual resident survey, Summer Festival and City-Wide Open House.

Vetter asked if members had any additional recommendations for presenting trail information to the public.

Goodyear asked if the park board would be the proper channel to provide trail development meetings for residents to provide input. Vetter responded that projects placed in the CIP are not planned to the detail many residents are looking for such as which side of the street, exact locations and the use of retaining walls. He added that the value of resident input comes from what desires residents have for getting from one point to another.

Goodyear suggested use of the website to offer surveys for residents.

Gefvert supported the park board's involvement in events such as the summer festival and open house, Goodyear agreed. Gefvert also suggested surveying users of the trail to collect usage information and see what requests residents might have.

5. Park Board Member Reports

None

6. Information Items

Johnson reviewed informational items included in the meeting packet related to the 2009 Kid's Fest event that took place on February 8th and outdoor ice rink operations that ended on February 8th. In addition, he noted that the Kid's Corner new summer recreation program that the park board reviewed and approved in February was extended to 5:30 daily at the recommendation of the board.

7. Upcoming Park Board Agenda Items

Barone noted that the annual park board tour scheduled for May 6, begins at 5:15 p.m.

8. Adjournment

Gefvert moved and Acomb seconded a motion to adjourn the meeting at 9:52 p.m. All voted "Yes." Motion carried.

**Minnetonka Park Board Item 4A
Meeting of April 1, 2009**

Subject:	Appointment of Park Board Vice-Chair position
Park Board related goal:	Enhance long-term park board development
Park Board related objective:	N/A
Brief Description:	The park board is required by ordinance to appoint a member as Vice-Chair to replace Amber Greves who resigned her position in January.

Background

At the January 7, 2009 meeting, the park board appointed Tim Goodyear as Chair and Amber Greves as Vice-Chair, both serving a term for the period February 1, 2009 through January 31, 2010. In January, Amber was appointed to the city council, creating a need to appoint a new member to the position of Vice-Chair.

By ordinance, the park board is required to appoint a Vice-Chair to fill the vacancy created by Amber's resignation.

Discussion Points

- None

Recommended Park Board Action: Recommend the appointment of a park board Vice-Chair for a term beginning April 1, 2009 through January 31, 2010.

**Minnetonka Park Board Item 4B
Meeting of April 1, 2009**

Subject:	Consideration of park and trail projects for the 2010-2014 Capital Improvement Program
Park Board related goal:	Enhance long-term Park Board development
Park Board related objective:	Define CIP Projects for 2010-2014
Brief Description:	Review draft 2010-2014 CIP projects and make recommendations to the program to be reviewed by City Council.

Background

Annually, the park board is asked to review and recommend the park and trail related items that are included in the Park Dedication Fund portion of the Capital Improvement Program (CIP) to the city council. The CIP is the city's five-year plan to provide and maintain public facilities for the citizens and businesses of Minnetonka, balanced against constraint of available resources. Projects included are ranked to determine their funding priority. Priority rankings include:

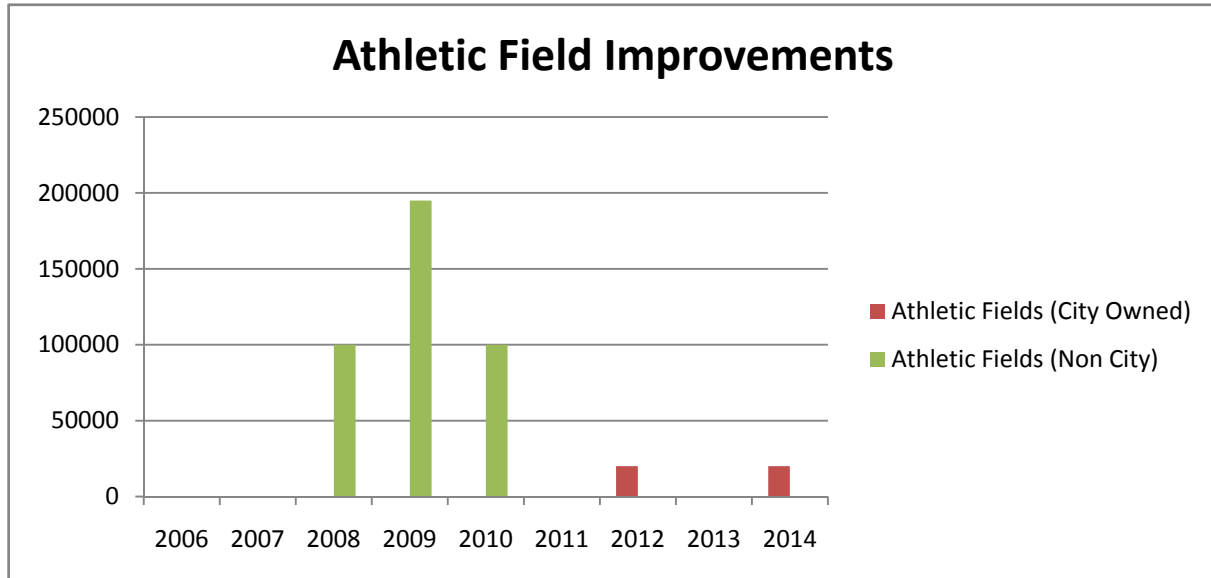
1. *Projects necessary for public health and safety, or to meet legal mandates.*
2. *Projects which help maintain or make existing systems more efficient. Cost benefits and coordination with related projects will be considered.*
3. *Projects expanding existing systems, providing new services, or for general community betterment.*

As major fiscal and financial pressures continue to mount, we must be sensitive to the economic uncertainty and plan long-term investments in a manner that ensures sustainability and planning flexibility.

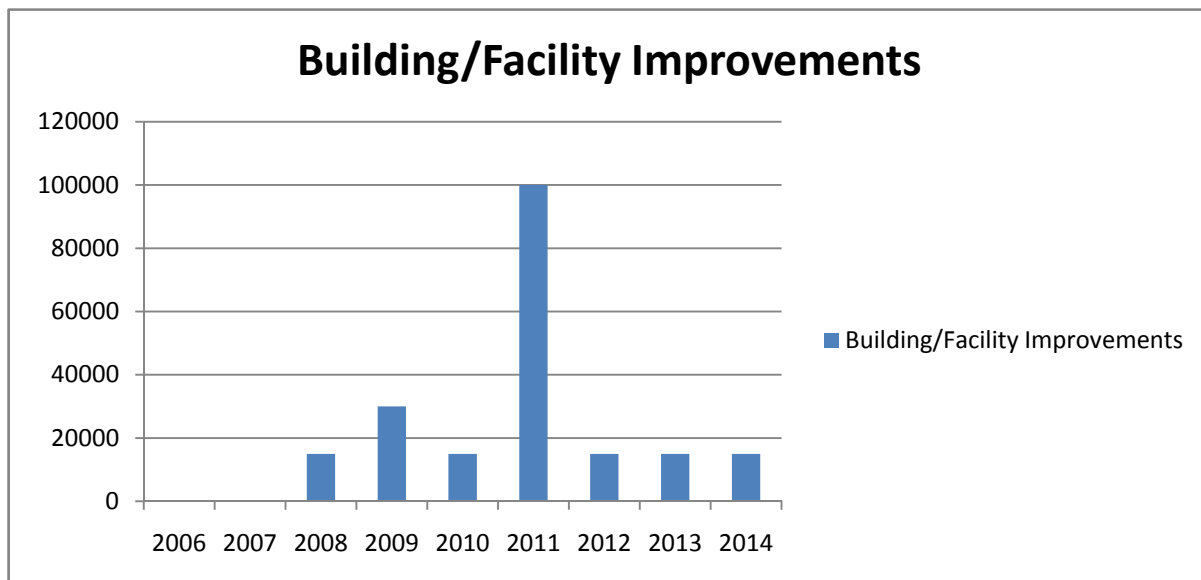
Traditionally, the Park Dedication Fund contains projects that relate to several types of projects from athletic fields to trail construction. Staff has included charts showing the last four years of funding allocations and the projected five-year allocations (the charts do not account for external grant funding, project delays, denied projects or those moved to unfunded by the city council) for these categories of the Park Dedication Fund. The project categories are as follows:

Athletic Field Improvements (both city owned and non-city owned): This category is related to improvements identified in the 1998 and most recent 2004 Athletic Field Need Study. Past funding has been provided to the Hopkins School District, Minnetonka School District and Bennett Family Park to improve community fields that benefit the city of Minnetonka. City owned facilities that would be funded under this mechanism would

be targeted to the dedicated athletic fields the city maintains, specifically sites such as the Glen Lake, Guilliams, Lone Lake, Civic Center and Big Willow complexes.

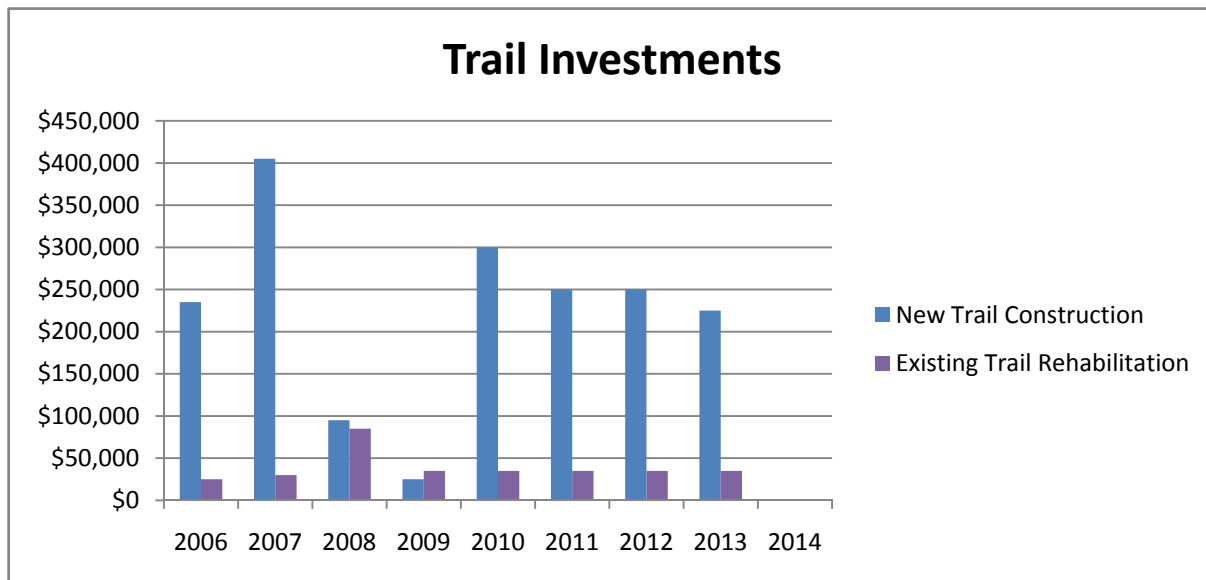


Building Improvements: The Charles H. Burwell House is the facility that involves a majority of the improvements in this category. One of the key expenses in this category is the painting of the building as projected in 2011. The annual maintenance of city owned housing is funded in this line item. The vast majority of the city's rental home inventory was purchased through park allotted funding to be incorporated into the system in the future.



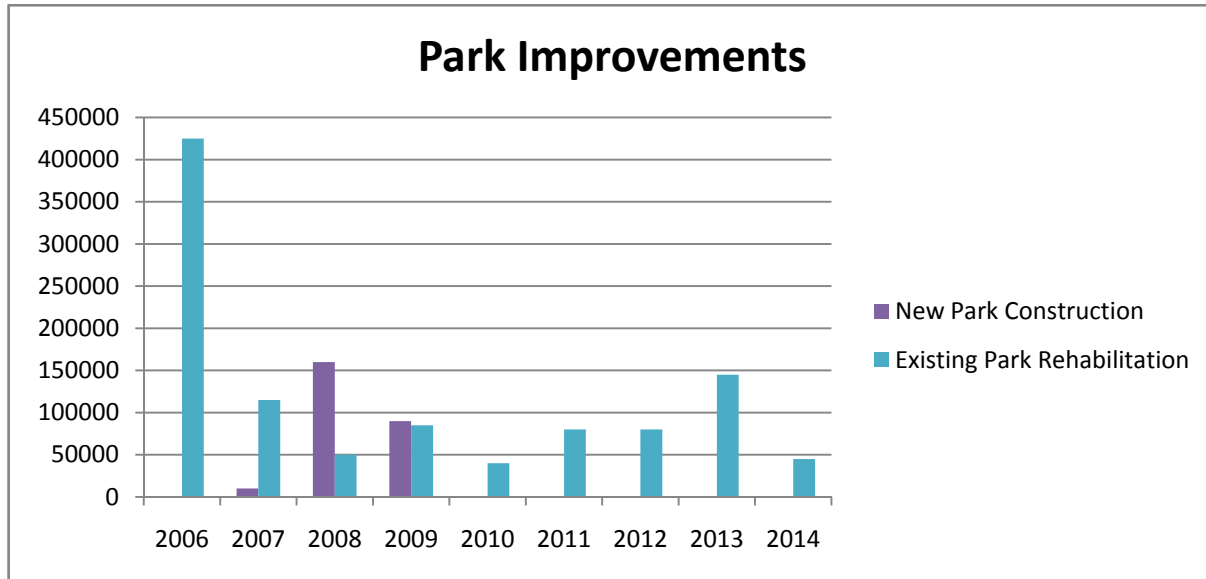
New Trail Construction: New trail construction is both park and street related pedestrian improvements. Typically segments are built to coincide with major road projects to save overall expenses. Segments related to park trails and other miscellaneous trail connections are included in this section.

Existing Trail Rehabilitation: Trail rehabilitation consists of the surface improvements to existing trail segments with various treatments of sealants, drainage improvements and the addition of surface materials. During the addition of materials, either crushed limestone or asphalt is added to renew the trail surface. Depending on timing, the Street Division of Public Works assists in the resurfacing of trail segments after completing other commitments, specifically the residential thin overlay project. Traditionally resurfacing has been conducted in the fall of the year when those tasks are completed for the season.

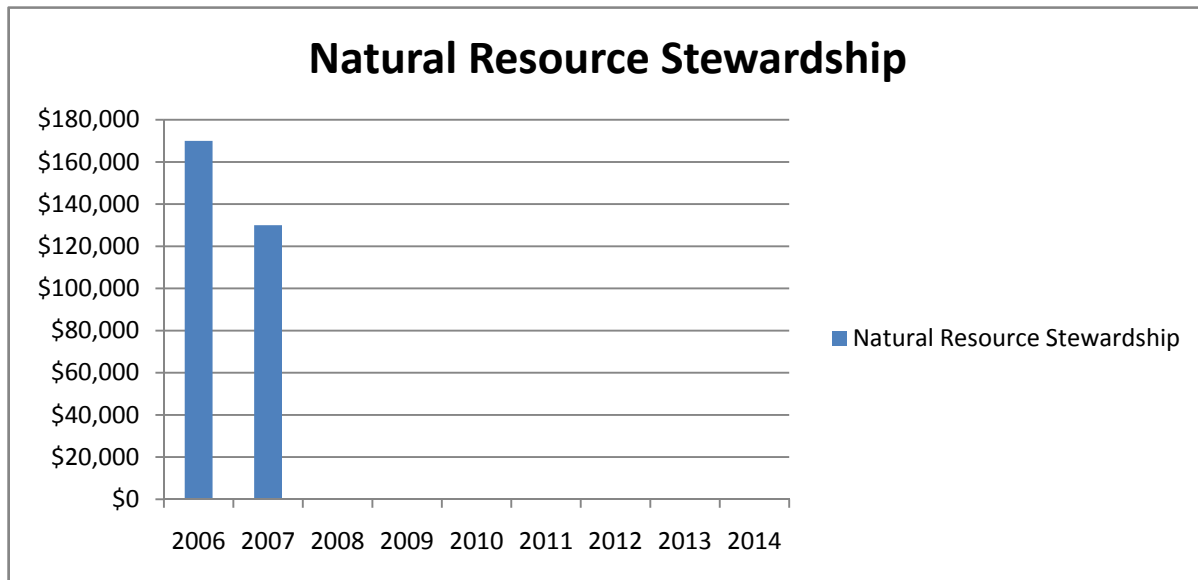


Existing Park Improvements: This project category targets the improvements to the existing parks and the refurbishment of amenities at each site. This item was heavily supplemented from 2002 to the present by the Park Renewal Process. Staff has created a 30 year replacement inventory of park amenities used to prepare the Park and Trail Investment Plan projects to avoid a maintenance backlog.

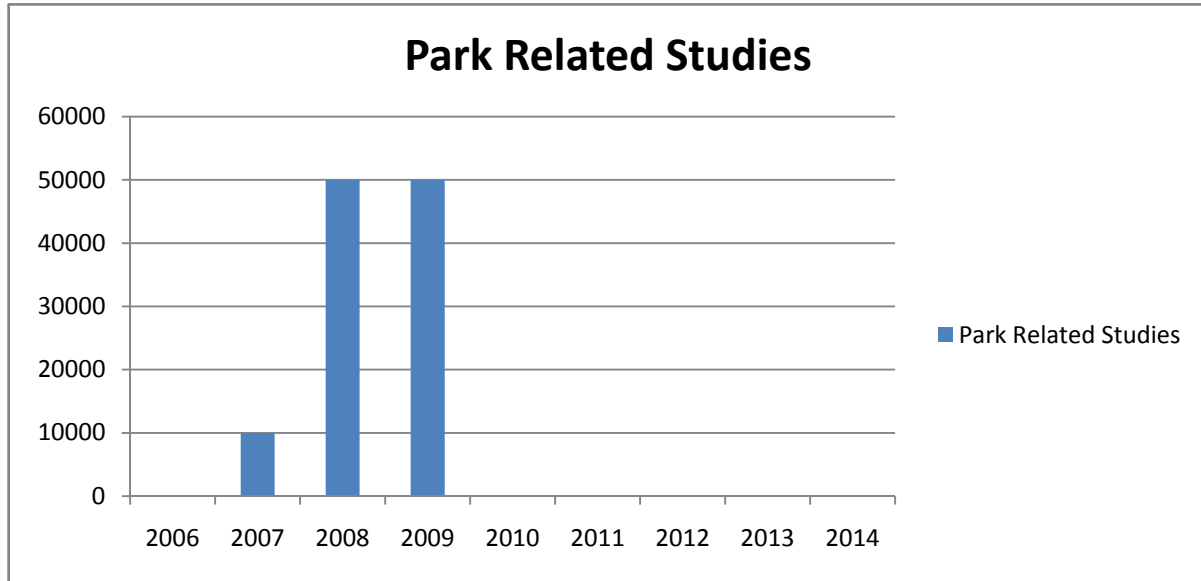
New Park Improvements: The designation, acquisition and construction of new parks are not a common occurrence in Minnetonka. The availability of open land and the acquisition costs related to new parks does limit the city's ability to add acreage to the park system. While there are areas of Minnetonka that are deficient of park related amenities, it might be more practical approach to provide options for access to existing parks in lieu of acquiring additional park land. The additions of Sunrise Park in 2002 and Oakhaven Park in 2008 are examples of new park improvements.



Natural Resource Stewardship: The funding of stewardship projects was initially financed as a capital item in Park Dedication Fund during the development of the test plots areas of Lone Lake, Big Willow and Jidana Parks. As the style and extent of work evolved it lent itself as more of an operational expense instead of a capital cost. At that time a decision was made to fund the program out of operating budget dollars with the creation of the Natural Resources Division and discontinue funding out of the Park Dedication Fund. The last year of funding out of the CIP for stewardship was in 2007.

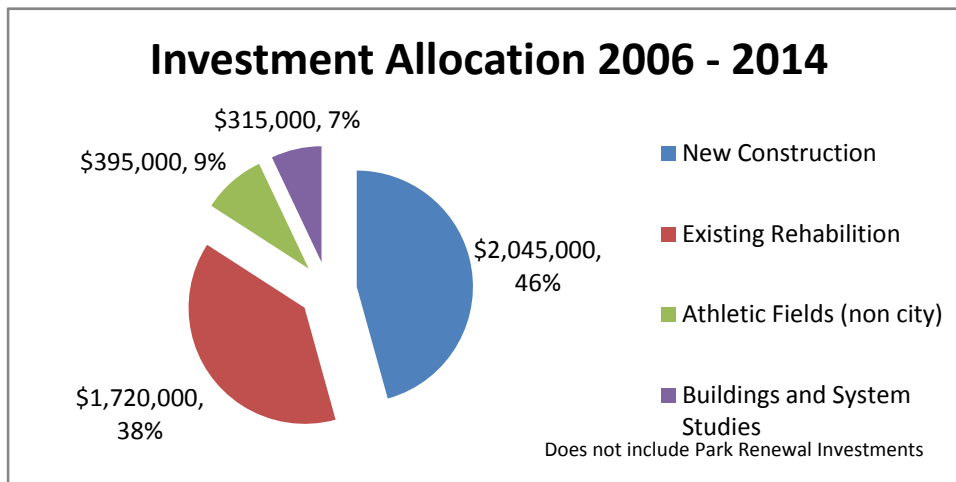


Park Related Studies: From time to time there are studies undertaken to support or review specific planning efforts. The Comprehensive Plan Update and the Parks, Open Space and Trail System Plan are two examples of those documents. This category would contain those types of items.



Traditionally, staff has proposed funding for the expansion of trail segments over rehabilitation and the renewal of parks over the construction of new related amenities. Compiled funding data from 2006 to 2014 shows the allocation of funding in the following categories:

1. New Construction (park and trails)
2. Existing rehabilitation (parks and trails)
3. Athletic Fields not owned and operated by the city of Minnetonka
4. Building Maintenance and System Planning Studies



Summary

To ensure the long term viability of the Park and Trail System, prioritization must be done to ensure that the most essential projects are completed in times of limited funding, yet allowing the opportunity for expansion of the system to occur when resources are available. In addition to the three priority rankings established by the city council, staff has drafted a recommendation on prioritizing the scheduled and unscheduled projects included in the Park Dedication Fund in the following order:

- 1. All park board recommended and city council adopted agreements (city owned and non-city owned) be funded as agreed upon.*
- 2. Rehabilitation of existing trails in order to maintain a preventative and proactive maintenance system.*
- 3. Park and Trail Investment Plan projects based upon a 30 year asset inventory are completed to prevent deferred, emergency or corrective repairs. This category would include city athletic fields.*
- 4. Building and Structure related projects are completed to protect the investment of each respective facility.*
- 5. Expansion of the trail system by selecting highly rated segments from the Trail Improvement Plan.*
- 6. Planning and system studies that would provide the research and planning materials to benefit the public, staff, Park Board and City Council on matters pertaining to the park, trails, open space and recreational needs of the city.*
- 7. Expansion of the trail system by the construction of miscellaneous trail links not identified through the Trail Improvement Plan, but petitioned to the city by residents.*
- 8. Non city owned athletic field improvements and expansion.*
- 9. Non city owned park and trail amenities petitioned to the Park Board and City Council.*

It is the intent of these priorities to be recommended guidelines and remain flexible in order to adapt in the event that specific or prospective projects become available. By establishing guidelines and not a specific policy there remains the opportunity to take advantage of available grants, external partnerships or acquisition that otherwise would be limited by a defined policy.

Discussion Points

Staff recommends that the park board establish a clearly prioritized list of capital projects to be used by the city council in finalizing its CIP tax levies. As the council considers different levels of funding, project priorities will have been established under different funding scenarios.

- Does the park board agree with the prioritization ranking proposed by staff?
- Does the park board wish to add any projects to the proposed CIP (unfunded)?
- If funding is not available for the proposed projects, in what order should the projects be delayed or moved to unfunded?
- Does the park board wish to delete any projects in the proposed CIP?

Recommended Park Board Action

Review and discuss the proposed 2010-2014 CIP, establish a prioritization list of recommended projects and upon approval recommend to the city council.

Attachments

1. 2010-2014 CIP Individual Project Sheets
2. 2010-2014 CIP Park Dedication Fund Table
3. Trail Maps will be distributed at the meeting

Project Category: Parks, Trails & Open Space
Project Title: Athletic Field Improvements
Total Estimated Cost: \$140,000
Funding Priority: 3
Account Number: 4701.6399.SO8206

Description:

In March of 2004, the park board completed an update of the city's Athletic Field Needs Study. This update supports the need for an increase in soccer and regulation baseball fields. The park board has a recommendation to address the existing needs emphasized including the consideration of partnerships.

Source of Project Funding	2010	2011	2012	2013	2014
Park Dedication Fund – Committed Partnerships	\$100,000				
Park Dedication Fund – City Facilities			\$20,000		\$20,000

Justification:

The city of Minnetonka has developed partnerships with the Minnetonka and Hopkins School Districts on a variety of projects designed to increase access to recreational and cultural amenities. Most notably, previous projects include the Lindbergh Center, Arts Center on 7 and athletic improvements at Hopkins West Junior High. The park board's 2004 update of the city's Athletic Field Needs Study continues to indicate a strong need for increased athletic fields for the sports of soccer and regulation baseball. With a lack of available city property for athletic field expansion, partnerships with outside organizations remain as the most viable option for continuing to address the need for fields.

Scheduling and Project Status:

MHS Phase I: Through an approved joint agreement, \$250,000 (\$100,000 in 2008; \$100,000 in 2009 and \$50,000 in 2010) is allocated towards field upgrades with the Minnetonka School District, and completed prior to the 2007 season. Phase I primarily benefits baseball and football. These improvements are possible due to the inclusion of artificial turf to maximize use capacity. In addition to the city of Minnetonka, other funding for this project came from Minnetonka School District (\$550,000) and the Minnetonka Diamond Club (\$2,700,000).

MHS Phase II: This project is currently under construction and planned to open in May of 2008. It is designed to add two new and two improved youth softball fields for district and community use. The city will provide \$95,000 in 2009 towards the total project cost of \$1.2 million, with the School District and Diamond Club funding the remaining balance.

Bennett Park: \$50,000 is allocated in 2010 for an upgrade of an existing multi-purpose field at Bennett Family Park to a dedicated intermediate baseball field. The Park Board has recommended funding of this project and it is consistent with the 2004 Athletic Field Needs Study recommendations. The city of Minnetonka will be providing \$50,000 of the estimated \$250,000 improvement.

City Facilities: \$40,000 is allocated (\$20,000 in 2012 and \$20,000 in 2014) for field renovations at city owned athletic fields. These improvement projects are consistent with the Park Board goal of operating quality recreational facilities.

Relationship to General Plan and Other Projects:

These improvements are in keeping with efforts to provide and maintain quality recreational amenities.

City funding towards athletic field partnerships was last provided in 1998 in the amount of \$100,000 for the redevelopment of fields at Hopkins West Junior High with the Hopkins School District.

Effect on Annual Operations Costs:

Under the terms of the agreements for the Phase I and Phase II Minnetonka School District project, the city is not responsible for any current or future maintenance, operational or capital replacement costs.

Project Category: Parks, Trails and Open Space
Project Title: Burwell House/City Housing
Total Estimated Cost: \$160,000 Total Cost
 \$155,000 City Cost
Funding Priority: 1
Account Number: 4520.XXXX

Description:
 This project provides for maintenance and improvements to city owned housing and the Burwell House.

Source of Project Funding	2010	2011	2012	2013	2014
Park Dedication Fund – Improvements		\$80,000			
Donations		\$5,000			
Park Dedication Fund – Maintenance Expenditures	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000

<p>Justification: Major maintenance projects are necessary at the Burwell House and other properties to keep the city's investment in good repair. In 2009, the city received a \$16,500 matching grant from the State Historical Preservation Office (SHPO) for automation of the HVAC system and improvements to the security system. HVAC automation allows remote monitoring of building temperatures, occupancy control, alarm notifications and third party device controls. The house's exterior was last painted in the mid-1990s. Painting is an expense incurred approximately every 15 years, although the painter who originally painted the house is advising this time span may in the future be too long.</p>	<p>Scheduling and Project Status: Automation of the Burwell House HVAC is scheduled for 2009, as is the upgrade to the security system. Both projects will be paid for in part by a matching grant from SHPO received for 2009. The matching portion of the HVAC system expense is accounted for in the 2009 CIP, while the matching portion of the security system expense will be paid for from the general fund. Painting of the Burwell House is set for 2011 and is ineligible for grant funding from SHPO, however private donations from local paint vendors will be sought after.</p> <p>Relationship to General Plan and Other Projects: These projects are necessary to ensure these facilities and houses meet the standards for public health and protect the investment of the city for the long term.</p> <p>Effect on Annual Operations Costs: None.</p>
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Project Category: Parks, Trails and Open Space
Project Title: Miscellaneous Trail Connections
Total Estimated Cost: \$75,000
Funding Priority: 3
Account Number: 4750.6560

Description:

Source of Project Funding	2010	2011	2012	2013	2014
Park Dedication Fund	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000

<p>Justification: These connections are generally in response to petitions from people requesting a safe connection to the Minnetonka Trail System or other community amenities.</p> <p>Scheduling and Project Status: Individual projects are scheduled in response to petitions received or as recommended by the park board.</p>	<p>Relationship to General Plan and Other Projects: Since these connections join various neighborhoods to the trail or park system, continued requests of this nature are expected as the trail system develops and people desire access to it.</p> <p>Effect on Annual Operations Costs:</p>
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Project Category: Parks, Trails and Open Space
Project Title: Trail Rehabilitation
Total Estimated Cost: \$175,000
Funding Priority: 1
Account Number: 4764.6560

Description:
 Rebuilding and resurfacing existing Minnetonka Trail System and neighborhood trail connections. Replace and expand trail signage and maps.

Source of Project Funding	2010	2011	2012	2013	2014
Park Dedication Fund	\$35,000	\$35,000	\$35,000	\$35,000	\$35,000

<p>Justification: There is strong community support for the Minnetonka Trail System as evidenced by the heavy use of the completed trail segments. Some of the trail sections are approaching 20 years old and have reached a condition beyond what regular maintenance can address.</p> <p>Scheduling and Project Status: This project is to replace and rebuild existing trail segments. A rating system will be used to determine which segments will be addressed each year. Signage on the trail system will be updated and revised maps will be produced.</p> <p>2010 – Opus (Phase II) 2011 – 494/Stone Road Trail 2012 – Crosstown/Townline Rd 2013 – Hillside Ln/Lindbergh Dr 2014 – Dominick to Shady Oak/Clarion Hills</p>	<p>Relationship to General Plan and Other Projects: This is an integral part of the plan to maintain the Trail System for walkers, joggers and bicyclists. The trails and walkways connect five community parks, adjacent communities and allow users to travel throughout the city on trails separated from motorized vehicles.</p> <p>Effect on Annual Operations Costs: Maintenance costs have already been taken into consideration for existing trails.</p>
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Project Category: Parks, Trails and Open Space-
Unfunded

Project Title: Trail Segments - Unfunded

Total Estimated Cost: \$11,900,000

Funding Priority: 3

Account Number: N/A

Description:

This project involves the construction of the trails described in the table on the following page.

Source of Project Funding					
Park Dedication Fund – Unfunded	\$11,900,000				

<p>Justification: There is strong community support for the Minnetonka Trail System as evidenced by the heavy use of the completed trail segments and inquiries received about opportunities for extensions.</p> <p>Scheduling and Project Status: These projects are currently unscheduled. Some trail segments may qualify for funding from outside sources. Staff is conducting an educational and community dialogue for missing trail links to assist the Park Board and City Council in recommending projects to be constructed. The Minnetonka Memo as well as the Summer Festival and Open House will be some of the avenues for information.</p>	<p>Relationship to General Plan and Other Projects: This is an integral part of the plan to construct the Minnetonka Trail System for walkers, joggers, and bicyclists. When completed, these trails and walkways will connect five community parks, adjacent communities, and allow users to travel throughout the City on trails and walkways physically separated from motorized vehicles. Although this project is currently unfunded, proposed funding source and timetable data are provided.</p> <p>Effect on Annual Operations Costs: Maintenance costs will increase by approximately \$1,500/mile.</p>
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		Map Location	Segment	Length (miles)	Est Cost	Feasibility (10=High 1=Low)
1	Hwy 7 - CR 61 to 4th St	I7	A10	0.3	\$30,000	8.5
2	CR 61 - Bren Road to 47th Ave	I9-J10	A11	1.5	\$235,000	6.5
3	CR 61 - Hwy 7 to CR 3	I8	A9	0.7	\$80,000	7.0
4	Vine Hill Rd - Delton Ave to Covington Rd	A10-A11	D5	0.9	\$145,000	6.0
5	CR 101 - CR 5 to Grays Bay Bridge	C5-C6	G53	0.3	\$50,000	8.5
6	Minnehaha Creek Trail - Civic Center to Minnetonka Mills	F6-G6		1.0	\$310,000	8.8
7	Minnehaha Creek Trail - Headwaters to Civic Center	D5-E6		1.1	\$335,000	8.8
8	South Frontage Rd - Ridgedale Dr to CR 73	I2-J2		0.8	\$120,000	8.0
9	South Frontage Rd - CR 73 to Shelard Pkwy	J2-K2		0.2	\$35,000	7.5
10	TH 7 - Cattle Pass to CR 101 on north side	C9		0.6	\$100,000	7.5
11	CR 3 - Kinsel Rd to I-494	G10		0.1	\$20,000	7.0
12	CR 5 - CR 101 west to Deephaven city limits	B6		0.2	\$35,000	7.0
13	Bren Rd W - Green Cir Dr to east side of Hwy 169 (Edina)	K11-J11		0.4	\$60,000	7.0
14	CR 3 - Carlton Rd to CR 61	H9-I9		0.4	\$70,000	7.0
15	Pioneer Rd - Carlton Rd to CR 61	H9-I9		0.6	\$100,000	7.0
16	Hutchins Dr - CR 101 to Old Excelsior Blvd	B10		0.4	\$45,000	7.0
17	Rowland Rd - CR 60 to SWLRT Trail	H11		0.2	\$100,000	7.0
18	Delton Ave - Vine Hill Rd to Old Excelsior Blvd	A10-B10		1.5	\$234,000	7.0
19	McGinty Rd E - CR 5 to Surry La	G5-H6		0.6	\$99,000	6.5
20	Ridgedale Dr - White Birch Rd to Target	G2-H2		0.8	\$126,000	6.5
21	CR 5 - The Marsh to Fairchild Ave	D6-E6		0.9	\$144,000	6.5
22	Woodland Rd - Townline Rd to Hwy 7	D9-D12		2.0	\$300,000	6.5
23	CR 16 - CR 101 to Crosby Rd (partly in Wayzata)	C3-D4		0.8	\$130,000	6.5
24	Sheridan Hills Rd - Linner Park to Portico	E3		0.3	\$40,000	6.5
25	Stodola Rd - Purgatory Park to Scenic Heights Dr	C11		0.3	\$51,000	6.5
26	Oberlin Park along Park Ave to Ridgemount Ave	I1-I2		0.4	\$60,000	6.0
27	Pioneer Rd- CR 3 to Merilee Dr	H9-I9		0.5	\$81,000	6.0
28	CR 5 - Fairchild Ave to Woodlawn Ave	C6-D6		0.7	\$114,000	6.0
29	CR 73 - CR 5 to Minnetonka Mills Rd	J6-J7		1.0	\$154,500	6.0
30	Stone Rd/Meeting St - RR tracks to Linner Rd	F3-F4		1.0	\$162,000	6.0
31	CR 5 - Oakridge Rd to HWY 169	K6-L6		0.2	\$250,000	6.0
32	CR 16 - Crosby Rd to existing trail on west side of I-494	E4-F5		2.0	\$320,000	6.0
33	Greenbrier Rd - CR 73 to Cedar Lake Rd & to local trails	J5-K4		0.7	\$114,000	6.0
34	Merilee Dr - Pioneer Tr to Minnesota River Bluffs LRT	H9-H10		0.5	\$110,000	6.0
35	Ford Park to Lindbergh Dr	K3		0.2	\$78,000	5.5
36	CR 73 - Cedar Lake Rd to Wayzata Blvd	J3-J4		0.2	\$30,000	5.5
37	Hilloway Park to YMCA La	I3		0.4	\$35,000	5.5
38	CR 61 - CR 5 to Hwy 7	H6-I7		0.7	\$70,000	5.5
39	Minnetonka Mills Rd - CR 61 to CR 73	I7-J7		0.7	\$108,000	5.5
40	Berkshire Dr/Junction Rd - CR 60 to CR 3	H8-I9		0.9	\$150,000	5.5
41	CR 3 - Woodland Rd to Clear Springs Rd	C10-D11		1.1	\$165,000	5.5
42	Hillside La - CR 73 to Tanglen School	J4		1.3	\$213,000	5.5
43	Clear Spring Rd - connect trail to Hwy 7	D9		0.1	\$20,000	5.5
44	Old Excelsior Blvd - Vine Hill Rd to CR 101 - N side of Hwy7	A10-B10		1.5	\$240,000	5.5

45	NTC - Maywood La from I-494 crossing to CR 3	G10		0.2	\$180,000	5.5
46	NTC - Meeting St to existing trail on west side of I-494	F4		0.1	\$20,000	5.0
47	Tonkawood Road - CR 5 to Hwy 7	D6-D9		0.3	\$40,000	5.0
48	Knollway Park to Wayzata Blvd/Horn Dr	G2-H2		0.3	\$45,000	5.0
49	Knollway Park to CR 60	G2-H2		0.6	\$97,500	5.0
50	Orchard Rd/Huntingdon Dr - CR 60 to CR 61	H7-I7		0.8	\$126,000	5.0
51	Cottage Grove Ave - Groveland Park to Grays Bay Blvd	C5-C6		0.2	\$24,000	5.0
52	Stone Rd - Saddlebrooke Cir to Sheffield Cur	H5		0.2	\$36,000	5.0
53	Parkers Lake Rd - Twelve Oaks Center Dr to Plymouth	E1-F2		0.4	\$60,000	5.0
54	CR 60 - CR 5 to CR 3	H6-H9		0.4	\$60,000	5.0
55	Cedar Lake Rd - Big Willow to CR 73	I5-J5		0.7	\$108,000	5.0
56	Williston Rd - CR 5 to Hwy 7	F7-F8		1.0	\$220,000	5.0
57	Dominick Dr - CR 61 to Pioneer Rd	I9-I11		1.4	\$270,000	5.0
58	Minnetonka Dr - Williston Rd to CR 60	F6-G6		1.7	160,000	5.0
59	Sunset Dr and Marion Lane West segments	H2-I2		0.1	\$19,500	5.0
60	CR 61 - CR 5 to Hilloway Rd	H4-H6		0.2	\$32,000	5.0
61	North Lone Lake Park - along RR tracks to Dominick Rd	I11		0.1	\$16,000	4.5
62	Lake St Ext - Williston Rd to Spring Lake Rd	F8-G8		0.1	\$18,000	4.5
63	Victoria Evergreen to McKenzie Park	E7-F7		0.3	\$45,000	4.5
64	Lake St Ext - CR 60 to CR 61	H8-I7		0.4	\$66,000	4.5
65	East side of I-494 - CR 5 to Wentworth Tr	G6		0.5	\$82,500	4.5
66	58th St W - Mahoney Ave into Purgatory Park	B11		0.2	\$28,000	4.5
67	Fairchild Ave - CR 5 to Grays Bay Blvd	D5-D6		0.8	\$120,000	4.5
68	CR 73 to Ford Road on Runnymede La	J3-K2		1.6	\$260,000	4.5
69	CR 4 - CR 3 to Glen Lake Blvd	F11-F12		0.3	\$45,000	4.5
70	Rowland Rd/Bren Rd - Lone Lake Park to Opus trail system	I12-J12		0.9	\$140,000	4.5
71	Fairview Ave/Lake St Ext - CR 3 to CR 61	I8-I9		1.0	\$156,000	4.5
72	Smetana Rd/Opportunity Ct - CR 61 to Smetana Ct	J11-L11		1.5	\$231,000	4.5
73	Ridgedale Connections	H2-I2,H3		0.2	\$300,000	4.5
74	Old Bren Rd - Bren Rd to Clarion Cir trailhead	J12		0.5	\$81,000	4.0
75	Holiday Rd/Seymore Rd - Woodland Rd to Spring Hill Park	D10		0.7	\$105,000	4.0
76	Westmill Rd - Spring Hill Park to Clear Spring Dr	C9-C10		0.6	\$106,000	4.0
77	Orchard Rd/Westmark Dr - Minnetonka Dr	F7		0.5	\$80,000	4.0
78	Highwood Dr - Williston Rd to Tonkawood Rd	D8-F8		1.0	\$160,000	4.0
79	Woodland Rd to Williston Rd - Through Woodgate Park	E10-F10		1.1	\$165,000	4.0
80	Covington Park east side connection to CR 101	A12		1.3	\$213,000	4.0
81	Covington Rd - Vine Hill Rd to Mahoney Ave	A11-B11		0.8	\$117,000	4.0
82	CR 60 - CR 3 to Townline Rd	H8-H12		0.8	\$120,000	4.0
83	Woodridge Rd - CR 3 to Gaywood Dr	G9-G10		0.7	\$108,000	3.5
84	CR 3 - Glen Oak St to Woodland Rd	D11-F11		1.0	\$160,000	3.5
85	Kinsel Rd/Mayview Rd - CR 3 to Glen Moor Park	G11		0.2	\$40,000	3.5
86	South St - Mayview Rd to CR 60	G11		0.6	\$99,000	3.5
87	Wayzata Blvd - Claredon Dr to Wayzata city limits	F2		0.9	\$135,000	3.5
88	Meadow Park to Ridgedale	H3		0.2	\$250,000	3.5
89	The Strand - Lake Minnetonka LRT to CR 5	C6-D7		0.5	\$80,000	3.0
90	Sparrow Rd - Old Excelsior Blvd to Ridgewood Rd	B8-B10		0.2	\$150,000	3.0
91	CR 101 Underpass structure at Purgatory Creek	B12		1.7	\$300,000	3.0
92	Oak Ridge Rd - CR 5 to Hopkins city limits	K6-L6		0.5	\$80,000	3.0
93	Hilloway Park to CR 73 on Park Ridge Dr	I4-J3		0.8	\$125,000	3.0
94	Carlson Parkway to Linner Park	E3		0.5	\$80,000	2.0
95	Essex Rd - Ridgedale Dr to Oakland Rd	G2-G4		1.1	\$180,000	2.0
96	West side of Hwy 169 - CR 5 to Cedar Lake Rd	K4-K5		1.3	\$950,000	2.0
				61.4	\$11,818,000	

Project Category: Parks, Trails and Open Space
Project Title: Park and Trail Investment Plan
Total Estimated Cost: \$390,000
Funding Priority: 2
Account Number: NA

Description:
 This item provides for the scheduled improvements to amenities within the park system on a 30 year schedule.

Source of Project Funding	2010	2011	2012	2013	2014
Park Dedication Fund	\$40,000	\$80,000	\$80,000	\$145,000	\$45,000

Justification:
 An implementation schedule was created for the park and trail system on a 30 year basis. Improvements will be made upon final evaluation of the listed amenity in order to maintain the park and trail infrastructure.

Scheduling and Project Status:
 Staff has created a 30-year schedule guideline.

2010

- Hard Court Resurface – Sunrise Ridge
- Key changes to park buildings
- Picnic/Restroom Shelter Roofing – Woodgate Lift

2011

- Safety Fencing Painting – Meadow Park
- Tennis Court Surfacing – Covington, Gro Tonka
- Tot Lot Safety Surface – Meadow, Covington, Linner, Gro Tonka, McKenzie
- Hard Court Resurface – Covington, Linner, Meadow, Gro Tonka

2012

- Hard Court Resurface – Glen Moor, Knollway, Woodgate, Boulder Creek, Junction
- Safety Fencing Painting – Knollway, Boulder Creek
- Tennis Court Resurface – Linner, Woodgate, Junction
- Site Amenities – Crane Lake, Ford, Mini Tonka, Orchard, Sunrise Ridge, Victoria-Evergreen

2013

- Tot Lot Safety Surface – Boulder Creek, Junction, Spring Hill, Woodgate
- Tennis Court Resurface – Spring Hill
- Hard Court Resurface – Spring Hill, Woodgate
- Trail Bridge – Kmart/N of Kelly Gardens

2014

- Drinking Fountain rehabilitation
- Gazebo Painting – Mills Park, Ford Park, Orchard Park
- Site Amenities
- Irrigation/RPZ repair and replacement

Relationship to General Plan and Other Projects:
 The Park Board has adopted a goal of renewing and maintaining the parks and trails. This plan will meet the objective to implement the long-term capital funding plan for ensuring the long-term vitality of parks. This project is in keeping with the City’s policy of maintaining its infrastructure in a quality condition.

Effect on Annual Operations Costs:
 This rehabilitation will not increase annual maintenance costs.

Project Category: Parks, Trails and Open Space
Project Title: Upper Minnehaha Creek Corridor
Total Estimated Cost: \$1,000,000
Funding Priority: 3
Account Number: 4764.6560

Description:
 Development of a visioning plan for Minnehaha Creek is underway. The goals of the plan are to establish the Upper Minnehaha Creek Corridor as the focal point of the Minnetonka community and to enhance the creek's value as a truly unique community asset.

Source of Project Funding	2010	2011	2012	2013	2014
Community Investment Fund	\$500,000	\$500,000			

<p>Justification: A creek visioning plan developed in 2006 focused on the integration of the creek's environmental, recreational, historic and economic resources. Conceptual ideas were generated for each segment along the creek (e.g. nature and civic core, gateways, cultural core, and recreation core) and discussed by the city council.</p> <p>In 2007, a partnership was initiated between the city, Minnehaha Creek Watershed District (MCWC), Three Rivers Park District, and Hennepin County to collaborate on creek projects of joint interest. A creek steering committee was created, with representatives from each of these agencies, to guide the creek planning process.</p> <p>Projects planned include improvements to the canoe landings along the creek, development of the Minnetonka Mills Park west of the Burwell House and I494/Minnetonka Boulevard gateway improvements.</p> <p>Potential future projects include:</p> <ul style="list-style-type: none"> • construction of additional trails and boardwalks throughout the corridor • construction of an interpretive center east of Minnetonka Mills (potential joint facility with MCWD) • relocation and restoration of the Town Hall • addition of a community play lot in the recreation core 	<p>Scheduling and Project Status: An expansion of Burwell Park was funded in 2007 to include conversion of the single family homes to open space, the addition of trails and bridges across the creek (segments G57 and G57b), and the creation of a botanical garden west of the historic house site and along the creek. \$500,000 from the Community Investment Fund has already been budgeted for this project in 2007 and 2008.</p> <p>Relationship to General Plan and Other Projects: The visioning plan will complement the city's Parks, Open Space and Trails (POST) plan, Natural Resources Restoration and Management Plan, Comprehensive Guide Plan and City Council Policy on Open Space Preservation and Management of Natural Resources.</p> <p>Effect on Annual Operations Costs: Operating expenses associated with an interpretive center will depend on the size and scope of the facility and its operations.</p>
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Project Category: Parks, Trails and Open Space-
Unfunded

Project Title: Archery Range - Unfunded

Total Estimated Cost: \$20,000

Funding Priority: 3

Account Number: N/A

Description:

This project involves the construction of a dedicated archery range in Minnetonka.

Source of Project Funding					
Park Dedication Fund – Unfunded	\$20,000				

<p>Justification: There is community support for the construction of a dedicated archery range in Minnetonka. Staff has shared the guidelines for special projects created by the Park Board to the residents for consideration.</p> <p>Scheduling and Project Status: This project is currently unfunded and unscheduled dependent upon presentation of a master plan.</p>	<p>Relationship to General Plan and Other Projects:</p> <p>Effect on Annual Operations Costs:</p>
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Project Category: Parks, Trails and Open Space
Project Title: POST Plan Update
Total Estimated Cost: \$100,000
Funding Priority: 2
Account Number: NA

Description:
 The Parks, Open Space and Trail System Plan was approved in 1998 and used during the development and implementation of the Park and Open Space Referendum of 2001.

 Development of the park system has made certain portions of the POST plan outdated and in need of an update.

Source of Project Funding					
Park Dedication Fund - Unfunded	\$100,000				

<p>Justification: The Parks, Open Space and Trails System plan inventories the current system and recommends strategic renovations.</p> <p>Scheduling and Project Status: The revised POST Plan would focus on a strategic plan for the future of the park system and inventory the current assets of our parks, trails and open space. The plan would include a long term comprehensive look at our city for Parks, Open Space and Trails.</p>	<p>Relationship to General Plan and Other Projects: The POST Plan update would work in conjunction with the Comprehensive Plan updates that were completed in 2008/2009.</p> <p>Effect on Annual Operations Costs: There is not an expected impact on operating costs with the study.</p>
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CAPITAL IMPROVEMENT PROGRAM - PARK DEDICATION FUND 2010-2014
BALANCE SHEET

PARK DEDICATION FUND							TOTAL
Revenue	2009	2010	2011	2012	2013	2014	2010-2014
Tax Levy	\$330,000	\$310,000	\$295,000	\$295,000	\$295,000	\$295,000	\$1,898,500
Park Dedication Fees	\$70,000	\$70,000	\$70,000	\$70,000	\$70,000	\$70,000	
Interest on Investments	\$3,000	\$3,000	\$3,000	\$5,000	\$5,000	\$5,000	
Miscellaneous Income	\$14,000	\$6,500	\$11,500	\$6,500	\$6,500	\$6,500	
Beginning Fund Balance 1-1-2009	\$1,070,734	\$265,934	\$165,434	\$79,934	\$56,434	\$97,934	
Total Annual Revenues	\$1,487,734	\$655,434	\$544,934	\$456,434	\$432,934	\$474,434	

Expenses	2009	2010	2011	2012	2013	2014	TOTAL	UNFUNDED
CARRY FORWARD PROJECTS	\$761,800						\$0	
Athletic Field Partnerships (MSD)	\$195,000	\$100,000					\$100,000	
Athletic Field Improvements (City)				\$20,000		\$20,000	\$40,000	
City Housing/Burwell House	\$30,000	\$15,000	\$100,000	\$15,000	\$15,000	\$15,000	\$160,000	
Glen Lake Skate Park Equipment	\$55,000						\$0	
Trail Segments 2010: G62		\$135,000					\$135,000	
Trail Segments 2010: D5		\$150,000					\$150,000	
Trail Segments 2011: G53			\$150,000				\$150,000	
Trail Segments 2011: Undecided			\$85,000				\$85,000	
Trail Segments 2012: A09				\$80,000			\$80,000	
Trail Segments 2012: A10				\$30,000			\$30,000	
Trail Segments 2012: Undecided				\$125,000			\$125,000	
Trail Segments 2013: Undecided					\$125,000		\$125,000	
Trail Segments 2014: Undecided						\$125,000	\$125,000	
Trail Miscellaneous Segments	\$25,000	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	\$75,000	
Trail Rehabilitation Projects	\$35,000	\$35,000	\$35,000	\$35,000	\$35,000	\$35,000	\$175,000	
Minnehaha Creek Corridor	\$60,000						\$0	
Oakhaven Park Phase 2 HOLD							\$0	\$100,000
Off Leash Dog Areas	\$30,000						\$0	
Park and Trail Investment Plan		\$40,000	\$80,000	\$80,000	\$145,000	\$45,000	\$390,000	
Paving of Outdoor Ice Rinks	\$30,000						\$0	
POST Plan Update HOLD							\$0	\$100,000
Unfunded Archery Range - Outdoor							\$0	\$20,000
Unfunded Trail Segments							\$0	\$11,900,000
Total Annual Expenses	\$1,221,800	\$490,000	\$465,000	\$400,000	\$335,000	\$255,000	\$1,945,000	\$12,120,000
Surplus (def) of rev/exp	\$265,934	\$165,434	\$79,934	\$56,434	\$97,934	\$219,434		
PARK DEDICATION FUND								

**Minnetonka Park Board Item 6
Meeting of April 1, 2009**

Subject:	Information Items
Park Board related goal:	N/A
Park Board related objective:	N/A
Brief Description:	The following are informational items and developments that have occurred since the last park board meeting.

Park Assignments

Attached is the park board member park assignment list that requires updating with the departure of members Amber Greves and Jahn Anderson. The park board will review this list at the April 1, 2009 meeting and finalize assignments for 2009.

Park Board Tour

The annual park board tour of parks, trails and facilities is scheduled for May 6. Staff is requesting input from the board regarding desired stops to schedule for the evening.

**2009 PARK BOARD MEMBER
PARK ASSIGNMENTS**

PARK	ASSIGNED MEMBER
BIG WILLOW	LAMBERT
BOULDER CREEK	GOODYEAR
BURWELL	GALLAGHER
CIVIC CENTER	LAMBERT
COVINGTON	GOODYEAR
CRANE	LAMBERT
ELMWOOD-STRAND	
FORD	LAMBERT
GLEN LAKE	LAMBERT
GLEN LAKE STATION	LAMBERT
GLEN MOOR	GEFVERT
GRAY'S BAY CAUSEWAY	
GRAY'S BAY MARINA	
GREEN CIRCLE	GEFVERT
GROVELAND	
GRO TONKA	
GUILLIAM	LAMBERT
HEADWATERS	
HILLOWAY	LAMBERT
HOLIDAY LAKE	GOODYEAR
JIDANA	GALLAGHER
JUNCTION	GEFVERT
KELLY	GOODYEAR
KINSEL	GEFVERT
KNOLLWAY	
LAKE CHARLOTTE	GOODYEAR
LAKE ROSE	
LIBBS LAKE	KOMAREK
LINNER	LAMBERT
LONE LAKE	GEFVERT
MAYFLOWER	KOMAREK
McKENZIE	
MEADOW	GALLAGHER
MILLS	GALLAGHER
MINI TONKA	
MOONEY	
OAKHAVEN	
OBERLIN	GALLAGHER
ORCHARD	GEFVERT
PIONEER	GEFVERT
PURGATORY	GOODYEAR
REICH	GOODYEAR
SHADY OAK BEACH	GEFVERT
SPRING HILL	GOODYEAR
SUNRISE RIDGE	KOMAREK
TOWER HILL	
VICTORIA - EVERGREEN	
WESTWOOD	
WILSON	
WOODGATE	GOODYEAR

**Minnetonka Park Board Item 7
Meeting of April 1, 2009**

Upcoming Meeting Schedule				
Day	Date	Meeting Type	Agenda Business Items	Special Notes
Wed.	5/6/09	Tour	<ul style="list-style-type: none"> Annual tour of parks, trails and amenities 	
Wed	6/3/09		<ul style="list-style-type: none"> Mills Park plan review Review of Glen Lake ski trail operation Review of outdoor ice rink scheduling 	Televised
Wed	7/1/09		<ul style="list-style-type: none"> NO MEETING 	
Wed	8/5/09	Regular		
Wed	9/2/09	Regular		
Wed	10/7/09	Regular		

Other Meetings/Activities to Note

Date	Description	Special Notes
Wednesday, April 22, 2009	Boards & Commissions training	Community Center 6 p.m. Dinner 6:30 p.m. Session
Saturday, June 27, 2009	Summer Festival	Civic Center 4 p.m. – 10:30 p.m.

Items to be scheduled

- Natural Resources ordinances update
- Park renewal plans for Oberlin Park
- Minnehaha Creek canoe trip