

**Minutes**  
**Minnetonka Community Heritage Commission**  
**Meeting of January 24, 2007**

**1. Roll Call**

Commission members present: DeeAnn Bloom, Jenna Burfeind, Joan George, Dewey Hassig, Betty Johnson, Joe Van Sloun

Commission members excused: David Hakensen, David Olson

Staff: Laura Ronbeck, Jacque Larson

Vice chairperson George called the meeting to order at 6:40 p.m

**2. Discussion Items:**

**a. Minutes**

Bloom moved, Hassig seconded a motion to approve the minutes of the December 13, 2006, community heritage commission meeting. All voted "yes." Motion carried.

**b. Annual Report**

The commission reviewed the annual report.

**c. Reappointments to the CHC**

- a. Hakenson will be applying for appointment to the new community commission
- b. Hassig indicated that he would be submitting a letter of resignation.
- c. Johnson will remain on the CHC
- d. Olson will remain on the CHC
- e. VanSloun will remain on the CHC

**d. Refocusing of CHC/Creation of Minnetonka Community Commission**

Larson explained the council process for the ordinance change for the CHC and the creation of the new community commission.

**e. Kids Fest Activity and staffing**

Ronbeck explained the valentine making activity and passed around a sign up sheet for staffing.

**f. Discuss action plan to meet 2007**

- a. Additional programming/outreach at the Burwell site
  - i. George reported that the school program for 4<sup>th</sup> grade will be expanded to more schools. Staff has arranged a

- meeting with George and Gayle Andrs to discuss additional resources for the program.
- ii. Additional ideas for programming/events at the Burwell site were discussed: dinner with the mayor, Valentine dinner, spring luncheon, teas, etc.
  - iii. Additional publicity and marketing were suggested: professional brochure, increased Memo articles, contacting various interest groups, etc.

Staff will be exploring some of the many ideas suggested for feasibility. It was also suggested that the commission re-look at the Burwell Use Policy at a future meeting.

Van Sloan arrived at 7:30 p.m.

- b. Participate in planning for expansion of Burwell Park and the Comprehensive Review Plan.  
Staff will let the commission know when the appropriate time is for their participation.
- c. Identify sites for historic markers.  
Staff will work with other departments in the city on the timing and placement of the signs and bring the information back to the commission.
- d. Video tape Betty Johnson's history presentation.  
Johnson said that she has two different presentations – the one she does for the school children is 45 minutes, the one she does for other groups is longer. She said that the video taping would work best if she had a live audience. Staff will work with Steve Pieh in the senior center to possibly arrange for a presentation.
- g. **Discuss addition of art fair to this year's Ice Cream Social**  
Staff met with Steve and Melissa at Your Art's Desire for possible ideas regarding the art fair. The commission discussed the addition of an art fair and directed staff to move forward with the idea.
- h. **Electronic agendas**  
Staff polled the commission regarding electronic agendas. Staff will send out the agendas electronically. There will be paper copies of the agenda and supporting information available at the commission meetings.

- i. Election of officers  
Johnson moved, George seconded a motion to elect Van Sloun as chair of the community history commission. All voted "yes". Motion carried.

Johnson moved, Bloom seconded a motion to elect George as vice chair of the community history commission. All voted "yes". Motion carried.

**3. Meeting evaluation/set next agenda**

The meeting was very productive.

Future agenda items:

- a. Historic site markers
- b. Focus on history in Minnetonka (other than Burwell)
- c. Burwell Use Policy

**4. Adjournment**

Van Sloun moved, Bloom seconded a motion to adjourn. All voted "yes."  
Meeting adjourned at 8:15 p.m.

Respectfully submitted,

Laura Ronbeck  
Administrative Projects Specialist