

Minutes
Minnetonka Community Heritage Commission
Meeting of December 13, 2006

1. Roll Call

Commission members present: Jenna Burfeind, Joan George, David Hakensen, Dewey Hassig, Betty Johnson, David Olson, Joe Van Sloun

Commission members excused: DeeAnn Bloom

Staff: Laura Ronbeck, Jacque Larson

Chairperson Van Sloun called the meeting to order at 6:40 p.m

2. Discussion Items:

a. Refocusing the Community Heritage Commission

City manager, John Gunyou explained that the city values the role of the Minnetonka Community Heritage Commission, but after seeing its success with recent programs and the history portions of the 50th anniversary, would like to refocus its efforts exclusively on history-related projects and programs. To accomplish that goal:

- The commission will be renamed the Minnetonka History Commission, to more accurately reflect this commission's role and responsibilities.
- The Statement of Public Policy and Purpose for the Minnetonka Community Heritage Commission will be amended as attached.
- Membership in the Minnetonka History Commission will be reduced to 5 to 7 members, appointed by the Minnetonka City Council, to be chaired initially by Joe Van Sloun. To the extent possible, membership should include a representative of the Minnetonka Historical Society and a representative of the Burwell House tour guide and school programs. In addition, one member will also serve on the newly formed Minnetonka Community Commission, recognizing the close ties these two commissions should maintain.

The Minnetonka History Commission will continue the history-related responsibilities of the Minnetonka Community Heritage Commission, including:

- Oversight of the Burwell Historic site, including tour and school programs.
- Advise and have the opportunity to provide comment to the city council and/or city staff regarding issues related to the maintenance and perpetuation of city history.

- Oversight of the Landmark Recognition program, windshield survey, and oral histories.
- Liaison to the Minnetonka Historical Society.

Gunyou also explained a proposal for establishing a Minnetonka Community Commission. This commission would have the primary responsibility for fostering partnerships that encourage community involvement.

Commission members discussed the proposals with Gunyou and supported the refocusing of the history commission and the establishment of the Minnetonka Community Commission. George and Johnson indicated they wanted to remain on the history commission.

b. **Minutes**

George moved, Hakensen seconded a motion to approve the minutes of the October 16, 2006, community heritage commission meeting. All voted "yes." Motion carried.

c. **Charlene Roise event**

The commission was pleased with the event and the attendance. They felt a program on houses from the 1950s would be a good follow-up.

d. **Review of 2006 Goals/Goals for 2007**

The commission wanted to highlight the following for the 2006 annual report:

- 50th anniversary committee participation
- History timeline
- Charlene Roise presentation
- Two additional landmarks
- Public television feature showing the Burwell site

Goals for 2007

The commission stated that it did not want to have the windshield survey as one of its 2007 goals. Staff proposed mailing out a request to homeowners for pictures of their homes. The commission endorsed this proposal.

Olson left the meeting at 7:50 p.m.

- Additional programming/outreach at the Burwell site
- Participate in planning for expansion of Burwell Park and the Comprehensive Review plan
- Identify sites for historic markers
- Video tape Betty Johnson's history presentation

3. Meeting evaluation/set next agenda

Next meeting is Monday, January 22.

4. Adjournment

Hakensen moved, Hassig seconded a motion to adjourn. All voted "yes."
Meeting adjourned at 8:15 p.m.

Respectfully submitted,

Laura Ronbeck
Administrative Projects Specialist