

**Minutes**  
**Minnetonka Community Heritage Commission**  
**Meeting of October 16, 2006**

**1. Roll Call**

Commission members present: Jenna Burfeind, Joan George, David Hakensen, Dewey Hassig, Betty Johnson, Joe Van Sloun

Commission members excused: David Olson

Staff: Laura Ronbeck, Jacque Larson

Joan George called the meeting to order at 6:40 p.m.; Chair Van Sloun arrived at 6:42.

**2. Discussion Items:**

**a. Minutes**

Johnson moved, Hakensen seconded a motion to approve the minutes of the September 18, 2006, community heritage commission meeting. All voted "yes." Motion carried.

**b. Open House recap**

Johnson said she was pleased with the Fire Department and City-Wide Open House. She said it seemed as though everyone, staff and visitors, was having fun.

Van Sloun remarked the time capsule activity was one of the more successful activities the community heritage commission has hosted at an Open House.

Larson reported attendance numbers were down somewhat this year; Bloom responded this might have been due to skipping the event in 2005.

**c. Preserve Minnetonka conference report**

Ronbeck and Larson provided a report on the Preserve Minnetonka conference they attended Sept. 28 and 29 in Red Wing.

**d. Consider Landmark Recognition application from David Olson**

Johnson opened the discussion by remarking the Landmark Recognition form should be changed so the current property owner's name is the first item on the form, instead of the historic name of the property. She found that misleading. Johnson remarked the home is a good example of a bungalow.

Van Sloun said he would have liked more detail in the application about why the house is important, and what the current homeowner felt about the house.

Bloom moved; Hassig seconded a motion to approve the Landmark Recognition Application. All voted yes. Motion carried.

Larson announced this Landmark Recognition would be recognized at the Nov. 6, 2006, council meeting, assuming the applicant could attend that evening.

Johnson asked if professional photos were being taken of each house awarded Landmark Recognition. Ronbeck and Larson will explore the possibility of the city's volunteer photographer taking on this assignment.

Hassig suggested that a 1950s house contest be conducted by the city. Johnson expressed interest in promoting a booklet published by the city of St. Louis Park about remodeling older homes in order to retain their original character. Staff will talk with the community development department about this possibility.

e. **Charlene Roise presentation**

Larson distributed for review an article to appear in the November *Minnetonka Memo*; an invitation mock-up for the Charlene Roise presentation in November; and a list of people to be invited.

Hakensen suggested adding the community heritage commission mission to the invitation. George suggested adding the Burwell Tour guides to the invitation list. Larson will write opening and closing remarks for Van Sloun to present that evening. The Shady Oak Room will be booked as backup should turnout not be great enough for the community room.

**3. Meeting evaluation/set next agenda**

Next meeting is Wednesday, Dec. 13, to set 2007 goals.

**4. Adjournment**

Hakensen moved, George seconded a motion to adjourn. All voted "yes."  
Meeting adjourned at 7:25 p.m.

Respectfully submitted,

Laura Ronbeck  
Administrative Projects Specialist