

**AGENDA**  
**Minnetonka Community Commission**  
Monday, August 23, 2010, 6:30 p.m.  
Shady Oak Room  
Minnetonka City Hall

1. Roll Call  
Paul Ansolabehere, David Hakensen (chair), Betty Johnson, Michael Kelly, Marli Komarek, Heather Odland (vice-chair), Lucie Taylor, Paul Thyren, Barb Westmoreland, Melissa Williamson-Herren
2. Discussion Items
  - A. Approval of May 24, 2010, minutes
  - B. Reports from Commission Members/Staff
  - C. Sponsorship Update
    - Sun Newspapers/Summer Festival
    - State Farm Insurance/Ice Cream Social
  - D. Open House: October 5, 5-8 p.m.
    - Photo contest display/logistics
    - Staffing
  - E. 2010 Goals/Progress
    - *Continue to work on the Neighborhood Initiative Program.*
      - 2010 community survey indicates 83% of residents aren't interested in additional neighborhood activities. Continue to publicize the opportunities for neighborhood involvement for those who are interested.
    - *Revise criteria for the Reflections Award and for the Community Action Recognition (CAR) Award, and encourage more participation in these awards programs.*
      - Reflections Awards 2011 deadline will be mid-November
      - Info needs to go in October Memo – deadline is Aug. 30
    - *Maintain a presence by the Minnetonka Community Commission at various city events, including the Farmers' Market and Fire Department and City Open House.*
      - Farmers' Market continues through Sept. 28 – space available for a community commission representative to hand out info about Reflections and CAR awards or other items

- F. Community Needs/Issues Group (Senior Center)
    - Organized two information sessions on health care, state demographics
    - Organized tours of local organizations needing volunteers
  
  - G. Next meeting: Monday, September 27, 2010
    - Judge photo contest
    - Finalize Open House details
3. Adjourn

**Minutes  
Minnetonka Community Commission  
Meeting of May 24, 2010**

**1. Roll Call**

Commission members present: Paul Ansolabehere, David Hakensen, Betty Johnson, Michael Kelly, Marli Komarek, Heather Odland, Barb Westmoreland, Melissa Williamson-Herren

Commission members absent: Lucie Taylor, Paul Thyren

Staff: Jacque Larson

Chair Hakensen called the meeting to order at 6:38 p.m.

**2. Discussion Items**

**A. Approval of March 29, 2010, minutes**

Johnson pointed out that in item 2D, page 3, David Kaul's name was misspelled as "Call." Westmoreland moved, Kelly seconded, all voted to accept the minutes of March 29, 2010, as corrected.

**B. Report from Commission Members/Staff**

Larson announced the need for volunteers at the Burwell House Ice Cream Social June 26. Kelly and Komarek volunteered.

Johnson reported on school group tours at Burwell House, and the visits she is making to schools in advance of on-site tours.

Ansolabehere suggested that councilmembers visit sports teams in the areas. He said he has been approached by people who wanted to do neighborhood picnics in the Coventry and Caribou neighborhoods. He suggests continuing to get neighborhoods interested in activities.

Ansolabehere said people in the west part of city are concerned with dilapidated homes, and want to know who at the city they should contact. Larson said to report them to Minnetonka Mike, the city online request system, and they will be routed to the correct department.

Ansolabehere suggested the city host a garden contest, as he sees lots of gorgeous homes with great gardens.

Ansolabehere also talked about linking city centers via vigorous walking path paths, as well as advertising and promoting city centers as indicated in the city's most recent comprehensive guide plan.

Larson responded that the parks and trails division has been for the past year polling residents on what missing trail links they would like to see filled in, as trails are costly and must be prioritized.

**C. Photo contest partnership update**

Larson reported that the intern at Lake Minnetonka Magazine who had been leading the effort to partner with cities on photo contests had left the magazine, and follow up calls had yielded no new information. Larson will follow up.

**D. Discussion of city communications**

Larson provided an overview of the city's current communications tools, and discussed possible tools that the city is monitoring for future use, including social media.

It was suggested that information about the neighborhood initiative program be placed in the Minnetonka Night for Neighbors registration bags.

**E. Upcoming Events**

Larson reminded commission members of several upcoming events, including the Native Plant Market/Eco Fun Fest on June 10, the Ice Cream Social and Summer Festival on June 26 and the Farmers' Market July 6 to September 28.

**F. Next meeting: September 27, 2010**

**3. Adjourn**

Komarek moved, Odland seconded a motion to adjourn the meeting. Meeting adjourned at 7:36 p.m.

Respectfully submitted,

Jacque Larson  
Community Relations Manager

# Recognizing outstanding contributions to our community

THE CITY OF MINNETONKA IS PROUD of its biennial “Minnetonka Reflections” Award program. Named for the Community Center sculpture by Gloria Tew, this award program provides an excellent opportunity to recognize individuals, businesses and programs whose outstanding contributions reflect positively on Minnetonka.

## Who can nominate?

Anyone can submit a nomination for this award program.

## Who can be nominated?

- **Individuals** from youth to senior citizen. Nominated individuals who are not residents of Minnetonka must have made contributions that positively benefited Minnetonka.
- **Businesses** operating within Minnetonka.
- **Programs** operated within Minnetonka.

Elected officials currently serving on the Minnetonka City Council, past award recipients and current members of the award selection committee are not eligible for recognition.

## What activities will be recognized?

- Activities benefiting Minnetonka or Minnetonka residents.
- Activities benefiting those outside of Minnetonka, but that are done by Minnetonka residents, businesses or programs.

The following categories provide examples of past activities recognized for the award.

- **Volunteerism** — Individual volunteer activities as well as those done as part of an organized group.
- **Metropolitan Citizenship** — Activities that have had a positive effect on Hennepin County, the Twin Cities metropolitan area or the State of Minnesota.
- **Community Building** — Activities that create a feeling of community spirit and positively reinforce the excellent qualities of our city.
- **Long-Term Achievement** — Activities performed by “unsung heroes.” These are people who have served their community for several years or in diverse projects. The purpose of this category is to recognize the breadth of the nominee’s involvement, not just a measure of time.

## How do I submit a nomination?

Complete the application provided on the back of this brochure. **Be sure to provide the requested attachments.**

## Where should nominations be submitted and what is the deadline?

Applications should be directed to:

City of Minnetonka  
Attention: Reflections Awards  
14600 Minnetonka Boulevard  
Minnetonka, MN 55345

Awards will be made in January of each odd-numbered year. To be considered, applications must be received by the preceding November 15.

## What is the process for selecting the award winners?

When the applications are received, the selection committee will contact the nominees to request biographical information and to advise them that an application has been received. The committee will review the applications to determine which nominations will receive an award. The recognition will take place at the last official Minnetonka City Council meeting in January.

## Where can I get more information?

Call the city at (952) 939-8200.

*You know the people, businesses and programs that consistently work to make Minnetonka the great community that it is. Help us find them so others may appreciate the major contributions they make.*

# Application for Minnetonka Reflections Award

## Nominee

*Information about the business, person  
or program being nominated.*

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

Zip Code: \_\_\_\_\_

Telephone number: \_\_\_\_\_

If nominee is a business or program,  
please provide the name of a contact  
person: \_\_\_\_\_

## Nominator

*Information about the person submitting  
the nomination.*

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

Zip Code: \_\_\_\_\_

Telephone number: \_\_\_\_\_

If nominator is a business or program,  
please provide the name of a contact  
person:  
\_\_\_\_\_

*Describe how nominator knows nominee:*  
\_\_\_\_\_

[Please see required attachments on back page.](#)

## Required Attachments

### Nominated Activity

Provide a detailed description of the activity for which the nomination is being made. The activity must have occurred within the past four years (unless the award is for long-term achievement). Include information about how long the nominee has participated in the activity. If applicable, provide the name of the project or organization associated with the nominated activity. You may also describe the outstanding qualifications of the nominee.

### Supporting Endorsement

Attach a letter from at least one other individual supporting the nomination for the award. Be sure to provide the name and phone number of the person submitting the endorsement.

### Other Awards and Information

List any other awards the nominee has received. In addition, nominators may submit any other information they believe would help the selection committee during its review of the application.



*Reflections*  
Award Program

## Reflections Award History

**2009**

**Winner**

- Jerry Greene, Evergreene Jewelers  
*Nominated by Judy Elling, executive director, ResourceWest*

**Honorable Mention**

- Deanne Roberg, Deanne's Dance Studio  
*Nominated by Steven Jahns*

**2007**

**Co-Winners**

- David Hakensen and Katie Lee, City of Minnetonka 50<sup>th</sup> anniversary  
*Nominated by Karen Anderson*

**Honorable Mentions**

- Rev. Jim Cook and the Congregation of St. David's Episcopal Church  
*Nominated by Shirley Buehler, ICA*
- Jim Hengel, ICA  
*Nominated by Annette Poeschel, ICA*
- Mary Molzahn, We Can Ride, Inc.  
*Nominated by Kate Tricker, We Can Ride, Inc.*
- Mid-Country Bank/Jillian Botz  
*Nominated by Heidi Kluzak, Groveland Character Counts*
- Barbara Steiner  
*Nominated by Jane Telleen*
- Paul Thyren, TreeHouse  
*Nominated by Michelle Grant, TreeHouse*

**2005**

**Co-Winners**

- Michael Kelly and Ruth Kloser, Great Harvest Bread, Minnetonka  
*Nominated by Barb Westmoreland, Hopkins Schools*
- Kari Hoyt, We Can Ride Inc.  
*Nominated by Katie Carter, We Can Ride, Inc.*

**Honorable Mentions**

- Terri Bonoff, Hopkins Schools  
*Nominated by Ron Chall, Hopkins High School*

- Julie Woolfrey, Hopkins Education Foundation  
*Nominated by Cynthia Jurgenson, Hopkins Education Foundation*
- Kris Newcomer, Hopkins Education Foundation  
*Nominated by Cynthia Jurgenson, Hopkins Education Foundation*
- Mark Johnson, Cub Foods  
*Nominated by Annette M. Poeschel, ICA*
- Rivel Greenberg, Walker Art Center  
*Nominated by Lara Roy, Walker Art Center*
- Dagmer Locke and Jean McSwiggen, Over 50 and Fit  
*Nominated by Jayna Locke*
- Lynda Summerville, Children's Hospital and Clinics  
*Nominated by Sandy Bergeron, Children's Hospital and Clinics*
- Hugh Kurtzman, Minnetonka Y's Men Service Club  
*Nominated by Skip Fay, Minnetonka Y's Men Service Club*

## **2003**

### **Co-Winners**

- Glen Lake Optimists  
*Nominated by Barb Westmoreland, Sharon MacDonald, Donna Moore*
- John Kokesh  
*Nominated by Pat Strandberg and Shirley Buehler*

### **Honorable Mentions**

- Michael Kelly and Ruth Kloser, Great Harvest Bread, Minnetonka  
*Nominated by Jeanne Straus*
- District 276 Referendum Supporters  
*Nominated by Groveland Elementary School staff*
- Hugh Kurtzman  
*Nominated by Mary Anderson and Chris Eilers*
- Richard and Beverly Lindeman  
*Nominated by Lisa McFerrin, Judy French and Tom Bezek*
- Minnetonka Heights Outreach Program  
*Nominated by Kim Erickson Heiar*
- Ann Osborne  
*Nominated by Jeanne Straus*
- Laura Ronbeck and Kathy Magrew (Minnetonka city staff)  
*Nominated by Jeanne Straus*
- Tonka Rake-A-Thon  
*Nominated by Jan Gray*
- Holly Raby

*Nominated by Dan Kuzlik*

- Robert Walker  
*Nominated by Peter St. Peter and Joy Svoboda*

## **2001**

### **Winner**

- Jon Tollefson

## **1999**

### **Co-Winners**

- Jane Christensen  
*Nominated by Julie Rochat, Linda Moraal, Donna Montgomery*
- Nancy Scheibe  
*Nominated by Ken and Missy Tauer, Karen Walburg*

### **Honorable Mention**

- Gary and Patti Cayo  
*Nominated by Fred Reuning and David Kordonowy*
- Great Harvest Bread, Minnetonka  
*Nominated by Denise Werden and Niki Danou*
- Barbara Hladky  
*Nominated by Pastor David Buuck and Lucille Renneke*
- Hopkins-Minnetonka Rotary  
*Nominated by Lisa McFerrin, Thelma Fricke*
- Lear Roemhildt  
*Nominated by Kay Turner, Bill Sorteberg, John Flood*
- Sue Scribner  
*Nominated by LuAnn Toliver, Bev Montgomery*

## **1997**

### **Co-Winners**

- Dr. Ron Axel
- Leo and Bev Gibbs
- Roger Hoel
- Ruthanne Schlee

### **Honorable Mention**

- Ty Abel
- Michael Bauer

- Bud Boberg
- Jeff Farni
- Bill and Nita Jacobs
- Ken Johnson
- Tom Koski
- Helen Loing
- Our Community, Our Youth program

# 2010 Annual Report Community Commission

## Mission

The community commission was established by the Minnetonka City Council with the primary responsibility of fostering partnerships that encourage community engagement.

## Membership

To the extent possible, the commission is to include representatives of local school districts, the business community, youth (under 18), community and faith organizations, the rental community, and ethnic/immigrant populations. Each member will serve a two-year term.

## 2010 Attendance Schedule

Member	Jan	Feb	Mar	May	June	July	Aug	Sept	Oct	Nov	%Meetings attended
Ansolabehere	Y	Y	E	Y							
Hakensen	E	Y	Y	Y							
Johnson	Y	E	Y	Y							
Kelly	E	Y	Y	Y							
Komarek	Y	Y	E	Y							
Odland			Y	Y							
Taylor				E							
Thyren	Y	Y	E	E							
Westmoreland	Y	E	Y	Y							
Williamson-Herren	E	E	Y	Y							
Open											
Open											

Y = Present; E = Excused; U = Unexcused; T = Term Expired; R = Resigned

## Highlights of the Past Year

- Highlight 1
- Highlight 2
- Highlight 3
- Highlight 4
- Highlight 5
- Highlight 6

## **Goals**

The commission's goals for 2011 are to:

1. Goal
2. Goal
3. Goal