



Annual Reports
of the
Minnetonka
Boards and Commissions
2008

Charter Commission
Community Commission
Economic Development Authority
History Commission
Park Board
Planning Commission
Police Advisory Committee
Senior Citizens Advisory Board

2008 Annual Report Charter Commission

Mission

The mission of the Minnetonka Charter Commission is to oversee the city's charter which defines the parameters within which city government can operate. As an independent body, the charter commission will represent citizen viewpoints and consider and recommend appropriate revisions to the charter which balance the best interests of city government and the citizens.

Membership

David Coudray and Linnea Sodergren were reappointed to the commission during 2008. Sandal Hart and Terry Schneider were newly appointed to the commission.

Officers during the year have been John Northrup, Chair; Rosemary Ritchie, Vice-Chair; and Marilyn Clinton, Secretary. At the annual meeting on November 6, 2008, the following officers were elected: John Northrup, Chair; Linnea Sodergren, Vice-Chair; and Marilyn Clinton, Secretary.

The only meeting held was the annual meeting on November 6, 2008. Attendance at that meeting is shown below.

2008 Attendance Schedule

Member	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec
Anderson											X	
Clinton											E	
Coudray											E	
Hart											X	
Hooyman											X	
Larson											X	
Northrup											X	
Ritchie											X	
Sodergren											X	
Schneider											X	
Thomas											E	

Y = Present; E = Excused; U = Unexcused; T = Term Expired; R = Resigned

Highlights of the Past Year

- At the annual meeting on November 1, 2007, the commission amended its bylaws to delete the term limit, to be consistent with the change in state law. The commission also eliminated the word "shall" in the bylaws and replaced it with more common language. The commission directed staff to return at the next annual meeting with a bylaw amendment to eliminate a specific date for the annual meeting. The commission also reviewed proposed legislation affecting the state statutes governing charter commissions and gave general support for it.
- At the annual meeting on November 6, 2008, the commission amended its bylaws to eliminate a specific date for the annual meeting and to require the commission to select an annual meeting date at the preceding annual meeting. In addition, the

commission recommended the amendments to the city charter addressing council vacancies, an ethics code, acquisition of property for park and open space purposes, and street management and vacations.

2008 Annual Report Community Commission

Mission

The community commission was established by the Minnetonka City Council in February 2007 with the primary responsibility of fostering partnerships that encourage community engagement.

Membership

To the extent possible, the commission is to include representatives of local school districts, the business community, youth (under 18), community and faith organizations, the rental community, and ethnic/immigrant populations. Each member will serve a two-year term.

While the commission reached its full complement of 12 members early this year, by the end of the year the commission lost two members: Robbie Rosenthal, who left for college out of state, and Suraj Kurtakoti, who resigned due to increased work responsibilities. In early 2009 the council appointed Betty Johnson, official city historian, to the commission, leaving just one vacancy to be filled. 2008 Officers were: David Hakensen (Chair) and Melissa Williamson-Herren (Vice Chair).

2008 Attendance Schedule

Member	Jan	KF Feb	Mar	Apr	May	SF/ ICS June	July	Aug	Sept	OH Oct	Nov	Dec	Meetings Attended	
Hakensen	Y	No meeting	Y	Y	Y	No meeting	E	Y	Y	No meeting	Y	No meeting	88%	
Jimenez	Y		Y	Y	E		E	Y	Y		Y		Y	75%
Kelly	Y		Y	Y	Y		Y	Y	Y		Y		Y	100%
Kobs	-		Y	E	Y		Y	E	Y		Y		Y	71%
Kurtakoti	-		E	Y	E		E	Y	E		E		E	29%
Rosenthal	Y		Y	E	Y		Y	E	E		E		R	57%
Stotts Gorans	E		Y	Y	E		Y	E	Y		Y		Y	63%
Thyren	Y		Y	Y	Y		E	E	Y		Y		Y	75%
VanHorne	Y		E	Y	E		E	Y	Y		Y		Y	63%
Westmoreland	Y		E	Y	E		Y	E	Y		Y		Y	63%
Wieden	Y		Y	Y	Y		Y	Y	Y		Y		Y	100%
Williamson-Herren	Y		Y	Y	E		Y	Y	Y		Y		Y	88%

Y = Present; E = Excused; U = Unexcused; T = Term Expired; R = Resigned

In addition to regular meetings during 2008, commission members hosted a community reading event at Kids' Fest and a photo contest display at the October Fire Department and City-Wide Open House.

Highlights of the Past Year

- The commission achieved its full complement of members during early 2008.

- In cooperation with Hennepin County Library, the commission hosted a community reading initiative around the book “Ruby Lu: Empress of Everything,” to bring to the forefront issues of diversity. This effort included:
 - Hosting a book club event on a Saturday, April 12, 2008, at Ridgedale Library, where children gathered together to discuss the book, and enjoy Asian snacks. Children also placed small stickers on countries of a world map to represent their heritage. Approximately 25 children participated.
 - Free copies of the book were given away at Kids’ Fest, where children and their families were also invited to talk about their heritage on videotape. The tape was later incorporated into a promotional video for the Kids’ Fest event. About 30 children and their families were videotaped.

- In April, the commission welcomed two guest speakers in an effort to learn more about the various aspects of the community: Pastor Howard Krienke of the Hopkins Ministerial Association, and JoAnne Robinson and Krista Danner of Minnetonka Heights/Ridgedale YMCA.

- In May, commission members toured the ICA food shelf to familiarize themselves with some of the hidden needs of the community.

- Commission Chair David Hakensen began making business visits with an initial conversation with Cargill Director of Community Involvement D. Tomme Beevas.

- In partnership with Hennepin County Library, the commission began laying plans for a third community reading initiative in 2009 around the book “Home of the Brave” by Katherine Applegate. This community reading effort will include a visit by the author in May 2009.

- Commission members hosted a 2008 Minnetonka photo contest display and information about the community commission at the October Fire Department and City-Wide Open House; and judged and awarded prizes in the photo contest.

- The commission solicited applications for the 2009 Reflections Award, then reviewed the applications and chose an award winner, to be recognized at a January 2009 meeting of the Minnetonka City Council.

- The commission agreed to take on a few history-related duties after the city reorganized its history activities, including designating one member with a historical interest in the community and taking over the landmark designation program.

Goals

The commission’s goals for 2009 are to:

1. Meet jointly with the city council to provide information on the commission’s accomplishments and to understand the council’s expectations.
2. Invite members of the city’s fraternal organizations and not-for-profit service providers to visit the commission and provide information about their mission, members and activities; and to provide input on perceived community needs.
3. Continue outreach to the faith community, including asking for information about the type of community outreach that is provided.

2008 Annual Report Economic Development Authority

Mission

The Economic Development Authority (EDA) advises the city council on matters related to affordable housing, redevelopment, and economic development.

Membership

The EDA includes seven commissioners—five citizens and two city council members—plus a youth liaison. In January, Councilmember Brad Wiersum was appointed to the EDA as the second city councilmember. Additionally, Bob Walker was appointed to the Planning Commission and Ellen Weishar Cousins was appointed to fill his position.

2008 Attendance Schedule

	Dan Duffy	Bunny Robinson	Peter St. Peter	Tony Wagner	Bob Walker	Ellen Weishar Cousins	Brad Wiersum	Bill Yaeger
Jan 8	Y	Y	Y	Y	Y	-	Y	Y
Mar 17	Y	E	E	E	-	Y	Y	Y
May 13	Y	Y	Y	Y	-	E	Y	Y
Jun 16	Y	E	Y	Y	-	Y	E	Y
Jul 17	Y	Y	Y	Y	-	Y	E	Y
Aug12	Y	E	Y	Y	-	Y	Y	Y
Sept 8	Y	Y	Y	E	-	Y	Y	E
Sept 29	Y	E	Y	E	-	Y	Y	Y
Oct 22	E	E	Y	Y	-	Y	Y	Y
Nov 12	Y	Y	Y	Y	-	Y	Y	E
Dec 9	Y	Y	Y	E	-	Y	Y	E
Meetings Attended	91%	55%	91%	64%	100%	90%	82%	73%

Y = Present; E = Excused; U = Unexcused; T = Term Expired; R = Resigned

February 12—No quorum

April 8—No Meeting

May 28—Joint study session on Tax Increment Financing

September 29—Special Meeting

Highlights of the Past Year

- The EDA discussed in January and October the possibility of developing an RFP and soliciting developers interested in constructing a multi-family housing project at Rowland/Baker Roads. The EDA decided not to move forward after appraisal prices for four privately owned homes came in higher than anticipated.
- In February, the EDA took time to learn about the Minnehaha Creek corridor plans.

- Throughout the year, the EDA received updates on the Comprehensive Plan update. Additionally, in March and in May, the EDA reviewed the Housing and Economic Development chapters of the plan and provided feedback.
- The EDA took a tour of the Minnetonka Boulevard/County Road 101 intersection to see the intersection improvements which had recently been completed. In July the EDA also toured The Exchange building in Glen Lake.
- The EDA and City Council were invited to a joint study session TIF and tax abatement basics were presented by Ehlers and Kennedy & Graven staff.
- In July and August the EDA discussed an HRA levy and what might be funded with this. At their September meeting, the EDA adopted a preliminary HRA levy and in November, a public hearing was held and a final HRA levy was adopted.
- The EDA was a part of a new non-profit funding process, and in October they received presentations from 10 non-profit organizations seeking city grant funds. They provided recommendations to the city council on the funding of these organizations.
- A concept review of the St. Therese senior housing proposal for Glen Lake was held by the EDA in December. Commissioners provided feedback and comments on the affordable housing proposed as part of the project.
- The EDA received updates on foreclosures in Hennepin County and Minnetonka.
- The EDA also received regular updates on Homes Within Reach, programs at Crown Ridge apartments and Minnetonka Heights apartments, Dial-a-Ride service, Metro Transit service, and other projects and programs.

Goals

For 2009, the EDA plans to continue its work on:

1. Reviewing the city's Transit Cooperation Agreement with Metro Transit and discussing options for renewal.
2. Receiving the affordable housing recommendations of the Opportunity City Pilot Program and having follow-up discussion on them and how they can be incorporated.
3. Reviewing the Neighborhood Renovation Program and determining if there are other areas of the city that may benefit from this program.
4. Receive updates and discuss the Southwest Rail study and the Southwest Station Area study.
5. Tracking progress on the Glen Lake Redevelopment project.
6. Review the Senior Regeneration Program concept and determine if this program should be implemented in the city.
7. Create a strategic plan for 2010 HRA Levy.

2008 Annual Report History Commission

Mission

The history commission advises the Minnetonka City Council about preserving, interpreting and presenting Minnetonka's heritage. The commission serves as an advisor on matters related to the preservation of Minnetonka's historical structures, records, maps, photographs, collections and artifacts. The commission also serves as the lead agency with respect to the Burwell site and as a liaison with the Minnetonka Historical Society.

Membership

Jenna Burfeind resigned from the history commission in April as she was moving out of the city. Her position was not filled. Remaining commission members include DeeAnn Bloom, Joan George, Betty Johnson, David Olson and Joe Van Sloun. The commission may have five to seven members.

2008 Officers were: Joe Van Sloun (Chair) and Joan George (Vice Chair)

2008 Attendance Schedule

Member	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Meetings Attended	
Bloom	Y	Y	No Meeting	Y	E	E	No Meeting	Y	No Meeting	Y	Y	No Meeting	75%	
Burfeind	Y	E		R	R	R		R		R	R		R	50%
George	Y	Y		Y	Y	Y		Y		Y	Y		Y	100%
Johnson	Y	Y		Y	Y	Y		Y		Y	Y		Y	100%
Olson	Y	E		E	E	E		Y		E	Y		38%	
Van Sloun	Y	Y		Y	Y	Y		Y		E	Y		88%	

Y = Present; E = Excused; U = Unexcused; T = Term Expired; R = Resigned

George was a 2008 Burwell tour guide.

In addition to regular meetings during 2008, the commission helped with Kids' Fest and the Ice Cream Social. The commission met jointly in January with the Minnetonka Historical Society. Betty Johnson continues to serve as the City's Official Historian.

Highlights of the Past Year

- The history commission took part in meetings to solicit input for the Upper Minnehaha Creek Corridor project.
- An art fair, featuring the work of more than 20 Minnetonka artists, took place for the second year as part of the Burwell House Old-Fashioned Ice Cream Social.
- A "Then and Now" photo display was featured at the October Fire Department and City-Wide Open House, befitting this year's theme of the Minnesota Sesquicentennial.

- The commission continued work on design and text for several historical markers, a project included in the city's CIP.
- Overall, Burwell tour numbers were up slightly again this year. The site once again played host to the city employee picnic in July.

Type	2006 Season	2007 Season	2008 Season
Regular tours	487	483	340
Special tours	120	480	593
Ice Cream Social	1,000	1,000	1,000
Holiday Tea	210	200	300
Total	1,817	2,163	2,233

Goals

After much discussion among commission members, it was recommended to the city council that the activities previously undertaken by the history commission be reorganized effective January 2009 in order to be more effective. As a result, by council action, the history commission was disbanded in December 2008. Its work will be continued in the following ways:

- Projects such as oral histories and historical research will become the responsibility of city staff.
- One position on the Minnetonka Community Commission will be filled by a resident with a particular interest in history (*Note: Former history commission member and Official City Historian Betty Johnson was appointed to this position in January 2009*). In addition, the community commission will pick up responsibility for the Landmark Designation program.
- A Burwell Advisory Group will be formed to help city staff oversee the Charles H. Burwell House property.

2008 Annual Report Park Board

Mission

The park board proactively advises the city council in ways that will protect and enhance Minnetonka's natural environment, promote quality recreation opportunities and facilities, and provides a forum for citizens interested in our parks, trails, athletic fields and open space. The park board's established vision is "A city with outstanding parks and recreational opportunities within a balanced natural environment".

Membership

The only new member to the park board came in September with the appointment of Patrick Robben to replace Linda Witte who resigned in April.

In January, Tim Goodyear was appointed as park board Chair and Jahn Anderson as Vice-Chair. The park board met a total of 10 times during the year. In addition, the board conducted a canoe tour of Minnehaha Creek in May and hosted a joint meeting with the city council in December.

2008 Attendance Schedule

Member	Jan	Feb	Mar	April	May	Aug	Sept	Oct	Nov	Dec	Meetings Attended
Anderson	Y	Y	Y	Y	Y	Y	Y	Y	E	Y	90%
Gallagher	Y	E	Y	E	Y	E	Y	Y	Y	E	60%
Gefvert	Y	Y	E	Y	Y	Y	E	E	Y	Y	70%
Goodyear	Y	E	Y	E	Y	Y	Y	Y	Y	Y	80%
Greves	Y	Y	Y	Y	Y	Y	Y	E	Y	Y	90%
Komarek	Y	E	Y	Y	Y	E	Y	E	Y	Y	70%
Lambert	E	Y	Y	Y	E	Y	Y	Y	Y	Y	80%
Robben	-	-	-	-	-	Y	Y	Y	Y	Y	100%
Witte	U	U	E	R	R	R	R	R	R	R	0%

Y = Present; E = Excused; U = Unexcused; T = Term Expired; R = Resigned

Highlights of the Past Year

The most significant accomplishments of the board during 2008 included the following:

- Developed Park & Trail recommendations for the 2009-2013 CIP
- Finalized improvement plans and play equipment recommendations for the new Oakhaven Park
- Reviewed the Glen lake Ski Trail operations agreement and developed recommendations for 2008-2009.
- Approved a joint agreement with Bennett Family Park for the development of a new athletic field for youth baseball.

- Developed administrative changes related to the scheduling of outdoor ice rinks for youth hockey use.
- Conducted extensive public hearings to put together recommended changes to the park and off-leash regulations.
- Conducted a review of Shady Oak Beach administrative changes made in 2008; and developed recommendations for 2009 operations.

The park board has established the following goals and objectives for 2009:

To protect natural resources and open space

Objective #1: Conduct an ongoing evaluation of the open space process

Objective #2: Continue to review and comment on the implementation of the natural resources stewardship plan

Objective #3: Assist staff in managing the open space process through successful completion

Objective #4: Review options to enhance natural resources & open space

Objective #5: Review all proposed changes to the city's code of ordinances that pertain to natural resources and open space

Objective #6: Consider a program to recognize historical aspects of the park system

Objective #7: Develop and promote educational classes and programs that promote the efforts of the city guided towards protecting natural resources.

To renew and maintain parks and trails

Objective #1: Develop recommendations for scheduled 2009 park renewal projects

Objective #2: Involve park board member participation in park & trail projects

Objective #3: Conduct an annual review of park dedication fees

Objective #4: Identify areas of the city that are deficient of adequate park or trail amenities

Objective #5: Conduct a comprehensive review of the trail system to identify missing links and required future improvements

To provide quality athletic and recreational facilities and programs

Objective #1: Implement recommendations for athletic field improvements as defined in the 2004 Athletic Field Needs Update

Objective #2: Perform an annual review of the Gray's Bay Marina operations plan

Objective #3: Evaluate 2008 – 2009 Glen Lake Golf Course cross-country ski trail operations and develop recommendations for 2009-2010

Objective #4: Anticipate, review and respond to community needs not previously identified

Objective #5: Annually review policies related to the operation and management of parks to determine if changes are required

Objective #6: Ensure that park amenities and programs address future community needs and changing demographics

Enhance long-term Park Board development

Objective #1: Define CIP projects for 2009-2013 related to parks, trails & open space

Objective #2: Enhance council relations- serve as a voice to the council

Objective #3: Increase community awareness of park board initiatives

Objective #4: Schedule board member involvement in annual park board and city related activities

Objective #5: Annually assess the park board strategic plan

2008 Annual Report Planning Commission

Mission

The planning commission reviews development applications, zoning and subdivision code changes and amendments to the city's comprehensive plan, based on the city's codes and policies.

Membership

Commissioner John Cheleen was the chair and Commissioner Steve Adams was the vice chair. New council appointments included Aimee Blatz, Bob Walker and Sue Sjeklocha. Al Thomas was appointed to fill the remaining term of Sarah Schmitz who resigned due to moving out of the city.

By council policy, commission members should attend at least 80 percent of the regularly scheduled meetings. All of the seated commissioners met this requirement.

Highlights of the Past Year

The city received 153 planning applications in 2008 which was nearly at the five-year average of 154. Projects of larger significance and note included:

- **BMW MINNETONKA.** The first new auto dealership in over two decades was approved and construction is currently underway on this long-vacant site. The project required zoning ordinance amendments, master development plan, floodplain alteration, conditional use permit, and variance approvals.
- **RESTAURANTS.** A number of new restaurants were approved including Chipotle and Dairy Queen in Ridgedale Mall, Dragon Jade, Eddie Merlot's, and Pairings. Eddie Merlot's replaces the former Stuart Anderson Cattle Company restaurant. Dragon Jade moved into a new space in the Glenhaven shopping center. All restaurants are operating except for Eddie Merlot's and Pairings which received approvals late in the year.
- **ORDINANCES.** A tree ordinance regulating the development within valued woodland areas of the city was approved. Amendments to the outdoor sales and display ordinance was approved which now allows new auto dealerships in areas along the I-394 corridor.
- **WOOLMAN WOODS.** The applicant received a planned unit development approval for a 9-lot subdivision of this heavily wooded parcel. Grading activity commenced this fall and home construction has begun.
- **BRAEBURN WOODS.** This 10-lot single family residential development located on Hidden Valley Road and Pine Street proposed redevelopment of 3 larger single family properties. Construction has not yet commenced.

- **COYOTE SONG.** The applicant received preliminary plat and planned unit development approval to subdivide this heavily wooded parcel into 5 lots. Final plat submission is pending before development can commence.

5-Year Trends for Planning Commission Applications

APPLICATION	2004	2005	2006	2007	2008
Amendments to Previous Projects				9	10
Concept Review	0	0	0	0	1
Conditional Use Permit	27	20	23	27	25
Environmental Assessment Worksheet	0	0	0	1	0
Guide Plan Amendment	5	1	1	1	0
Rezoning & Master Development Plan	17	8	11	15	16
Sign Plan	1	3	1	5	3
Site and Building Plan	24	15	13	13	8
Subdivision	31	22	14	16	16
Variance	59	92	65	49	61
Wetland/Floodplain Alteration	3	3	2	3	6
Zoning Text Amendment	4	4	4	8	7
TOTALS	171	168	134	147	153

2008 Planning Commission Attendance

PC Mtg. Date	Adams	Blatz	Brandt	Lehman	Cheleen	Dahl	Schmitz	Sjeklocha	Thomas	Walker	Hart
01/03	Y	-	Y	Y	Y	E	E	-	-	-	Y
01/17	Y	-	Y	Y	Y	E	Y	-	-	-	Y
02/07	Y	Y	T	Y	Y	T	Y	Y	-	Y	T
02/21	Y	Y	-	Y	Y	-	Y	Y	-	Y	-
03/06	Y	Y	-	Y	Y	-	Y	Y	-	Y	-
04/03	Y	Y	-	Y	Y	-	Y	Y	-	Y	-
04/17	Y	Y	-	Y	Y	-	Y	Y	-	Y	-
05/01	Y	Y	-	Y	Y	-	Y	Y	-	Y	-
05/15	Y	Y	-	Y	Y	-	Y	Y	-	Y	-
06/05	Y	Y	-	Y	Y	-	Y	Y	-	Y	-
06/19	Y	Y	-	Y	Y	-	E	Y	-	Y	-
07/03	Y	Y	-	Y	Y	-	Y	Y	-	Y	-
07/17	E	Y	-	Y	Y	-	Y	Y	-	Y	-
07/22	Y	Y	-	Y	Y	-	E	E	-	Y	-
08/07	Y	Y	-	Y	Y	-	Y	Y	-	E	-
08/21	Y	E	-	E	Y	-	R	Y	-	Y	-
09/04	E	Y	-	Y	Y	-	-	Y	-	Y	-
09/18	Y	Y	-	Y	Y	-	-	Y	Y	Y	-
10/02	Y	Y	-	Y	Y	-	-	Y	Y	Y	-
10/16	Y	Y	-	Y	Y	-	-	Y	Y	Y	-
11/06	Y	Y	-	Y	E	-	-	Y	Y	E	-
11/20	Y	E	-	Y	Y	-	-	Y	Y	Y	-
12/04	Y	Y	-	Y	Y	-	-	Y	Y	E	-
12/18	Meeting Cancelled										
Meetings Attended	91%	90%	100%	96%	96%	0%	80%	95%	100%	86%	100%

Y = Present; E = Excused; U = Unexcused; T = Term Expired; R = Resigned

2008 Annual Report Police Advisory Committee

Mission

To serve as a forum for police/community interaction to address public safety and related issues in order to further enhance the quality of life in Minnetonka by providing input regarding service needs within the community, enhance the understanding of the capabilities/limitations of the police in providing services to the community, identify programming of interest in the areas of community safety education, crime prevention, and youth-related activities.

Membership

Three members' terms expired in 2008. They all wished to be re-appointed. The high school member whose term expired in October, resigned in September. A new member was appointed in February. There are currently nine members. By resolution, the committee can include 9 to 11 members. Members meet quarterly.

2008 Attendance Schedule

Member	March	June	Third quarter ride-along	Sept.	Meetings Attended
Lorraine Clugg	Y	Y	Y	E	75%
Carl Adamek	E	Y	Y	Y	75%
Melissa Hill	E	Y	E	E	50%
Brad Wiersum	E	Y	E	Y	50%
Corey Reuben	Y	E	E	Y	50%
Darrell Ansel	E	Y	Y	Y	75%
Monica Sadar	Y	Y	Y	Y	100%
Cameron French	Y	E	E	R	33%
Wendy Steinmetz	Y	Y	Y	Y	100%
John Riley	Y	Y	Y	E	75%

Y = Present; E = Excused; U = Unexcused; T = Term Expired; R = Resigned

Highlights of the Past Year

- March 6, 2008- Chief Raquet gave an update on the department, including the hiring of a new police officer, formerly a Minnetonka CSO, in January. Traffic is a priority in the department, and hiring of a new officer to work traffic has been authorized in 2008. Officer Trevor Johnson gave a presentation on the Taser.
- June 5, 2008- New PAC member Carl Adamek was introduced to the committee. The City's Parks and Trail Manager explained the proposed park ordinance change issues, mainly allowing dogs in the parks. Members of PAC gave their input on this proposal. An officer who resigned was replaced in June.
- September 25, 2008 - PAC members shared their observations/feedback from ride alongs they took with officers in the summer. The ride alongs included traffic stops, burglary incidents, speeding, medicals, party calls. They were each given discussion items as part of the ride along. PAC members found the ride alongs

very informative and a good learning experience. Chief Raquet distributed information of areas for voice command, off leash and dog park locations in city parks relevant to the proposal for dogs in parks. Captain Boerboom gave an update on the part that Minnetonka Police Department officers played in security at the Republic National Convention in September. The police department is participating in a space needs assessment with the fire department, as the fire department is remodeling at Station One so they can have round the clock coverage.

Goals

Not applicable; the committee serves as a focus group without decision making authority.

2008 Annual Report Senior Citizen Advisory Board

Mission

To develop and promote programs and services in our community to meet the diverse needs of those 55+.

Membership

The 15-member board meets monthly on the 2nd Tuesday at 10:00 a.m. Lois King was appointed as President, Kaye Fredensborg as Vice President and Bev Montgomery as Secretary of the board. Staff liaison is Steve Pieh. Jerilynn Bergeson, Judi Mullin and Marie Moilanen went off the board during the past year. New Members: Ann Dreier, Wanda Griep, Richard Koenig and Ron Timm started on or after June 2007.

2008 Attendance Schedule

Member	Jan	Feb	Mar	April	May	June	July	Aug	Sept	Oct	Nov	Dec	Mtgs. Attended
Berg	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	100%
Bergeson	Y	Y	Y	Y	E	T	-	-	-	-	-	-	80%
Bloom	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	E	Y	91%
Carroll	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	100%
Dreier	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	100%
Fredensborg	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	E	91%
Griep	Y	Y	Y	Y	Y	E	E	Y	Y	Y	Y	Y	83%
King	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	100%
Koenig	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	Y	100%
Lurth	Y	E	Y	Y	Y	E	Y	Y	E	Y	Y	Y	75%
Mast	Y	Y	Y	Y	E	E	Y	Y	Y	Y	E	Y	75%
Moilanen	-	Y	Y	E	Y	Y	Y	Y	R	-	-	-	85%
Montgomery	E	E	Y	Y	E	Y	Y	Y	Y	Y	Y	Y	75%
Mullin	E	Y	Y	Y	E	T	-	-	-	-	-	-	60%
Timm	-	Y	Y	Y	E	Y	Y	Y	Y	E	Y	Y	81%

Y = Present; E = Excused; U = Unexcused; T = Term Expired; R = Resigned

Highlights of the Past Year

- Mission Statement and Advisory Board Bylaws - updated.
- CUB concession weekend – generated over \$ 1,000 for center programs.
- Online Registration - started for center activities.
- Recycling -series of workshops and tours of Recycling Plant.
- Utility Bill Insert – describing center programs and services.
- Monthly Hikes - of Minnetonka parks were started.
- Community Dances – partnered with 3 local community organizations.
- Used Book and Pie sale - raised \$936 at this first sale, for center programs.
- Redefined the Scholarship Program – to show a direct benefit to participants.
- Bloomington Creekside Center tour - meeting with staff and participants.
- Jeanne Swedberg was hired as the new HOME (Household and Outside Maintenance for the Elderly) staff, from Senior Community Services.
- Marian Danielson was hired as the new Outreach staff, from Senior Community Services.

Goals

The following are the advisory board's five established goals, with some of the 2008 accomplishments.

1. To broaden the knowledge and involvement of older residents.
 - Defensive Driving Classes - 705 participants, with \$12,802 in fees.
 - Pen Pals – 27 seniors exchanged letters with Scenic Heights 5th grade class.
 - Assisted Living tour - of six local facilities on a Saturday morning for 36 people.
 - New Garden Club, Nintendo Wii and Veteran's Photo Display started.
2. To offer diverse programs and services to meet their educational, social and leisure needs.
 - 4,849 Class Registrations- with \$57,402 in payments.
 - Bus Trips - 12 trips, with 204 participants.
 - Wednesday Soup and Sandwich meals – 504 meals served.
 - Special Parties – 1,288 meals served for Thanksgiving, Valentines Day etc.
 - Total Number of meals served in 2008 – 2,038 meals.
 - Digital Camera – weekly help is provided by a volunteer
 - Medicare Part D - group and individual sessions offered by SCS volunteers.
3. To promote healthful and independent living.
 - Special Interest Groups – 19 groups meet weekly, 10 meet monthly.
 - Exercise Class - 63 people, 3 times per week. Record of 91 people in a day.
 - Flu Shots – 109 people received a flu shot.
 - Foot Care - provided to 227 people by Happy Feet
 - H.O.M.E. – provided 628 jobs with 1,904 hours of service to 137 people.
 - Blood Pressure Tests – provided by volunteer nurses to 720 people.
 - 3 Canoe Trips - on Minnehaha Creek and 2 canoe trips on Lake Calhoun.
 - Winter Hikes - to Jidana Park, during day and evening with campfires.
 - Golf League - for 35 participants, with 12 week season.
4. To encourage volunteerism.
 - Income Taxes - over 241 senior households served by tax volunteers.
 - Minnetonka Summer Festival – raised \$1,000 at food concession stand.
 - Volunteers – 256 volunteers donated 16,200 hours to center activities.
 - Mills Landing Shoppe – \$37,437 in sales with 32 volunteers and 80 vendors.
 - Provide Volunteers - for Kids Fest, City Open House, Adopt A Highway.
 - Digital TV connection- help coordinated by trained students from Minnetonka Christian Academy for over 35 senior's households.
5. To be informed advocates in advising the Minnetonka City Council as to the status of senior citizens in our city.
 - With the aging population projections, more affordable housing and better transportation options continue as priorities of the board.