

# 2010 Sponsors

The Minnetonka Police Department would like to thank the following businesses for their generous contributions towards last year's Night for Neighbors.

AAA Minnesota/Iowa	Lunds 11400 Highway 7
Brunswick Zone Bowling Eden Prairie	Super Target 4848 Highway 101
CenterPoint Energy Minneapolis	Target 13201 Ridgedale Drive
Cub Foods 4801 Highway 7	Nickelodeon Universe Mall of America Bloomington

## Coloring Contest

### Rules & Guidelines:

- Open to any child that is entering a school located in Minnetonka in the fall of 2011 into Kindergarten through Grade 4.
- Must be a City of Minnetonka resident.
- Color the illustration enclosed in this packet and complete the entry information. The coloring sheet is also available online at [www.eminnetonka.com](http://www.eminnetonka.com).
- Winners will be notified by phone no later than August 26, 2011.

The winner will receive a ride to their school with Police Chief Mark Raquet. There will be one winner in each category:

CATEGORY 1: Kindergarten - Grade 1

CATEGORY 2: Grade 2 - Grade 4

Entries must be postmarked by Friday August 12, 2011.

### Please send entries to:

Nicole Nelson  
Minnetonka Police Department  
14600 Minnetonka Blvd  
Minnetonka, MN 55345

All entries become the property of the City of Minnetonka and will not be returned.

Questions about your Minnetonka Night for Neighbors event?  
Contact Nicole Nelson, Crime Prevention Analyst, at 952-939-8546 or e-mail at [nnelson@eminnetonka.com](mailto:nnelson@eminnetonka.com)

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June | 2011

# Minnetonka Police

Minnesota's Night to Unite!  
on Tuesday August 2, 2011

It's that time of the year again! The annual Night for Neighbors is quickly approaching. Enclosed in this newsletter you will find all the tools you need to make this year's event your best ever.

Year after year, the interest in the annual Minnetonka Night for Neighbors continues to grow and last year was no exception. Last year there were more than 170 events in our City and participation will assuredly increase again this year.

Minnetonka police will partner with the ICA Food-shelf and host a food drive for residents having events. More than 7,300 pounds of food was donated last year! The neighborhood with the most food donated (by weight) will win the prize of 40 cruise passes on the Queen of Excelsior!



**MINNETONKA  
NIGHT  
FOR NEIGHBORS**

We will also be offering the 6th annual coloring contest for children. The two winning entries will receive a personal ride to school from me in a police vehicle. Getting together with your neighbors on August 2<sup>nd</sup> helps build a strong community. Thank you for contributing to your neighborhood and for making the City of Minnetonka a terrific place to live and work.

*Mark Raquet*  
Mark D. Raquet  
Chief of Police

## Event Goody Bags

The Police Department will again be offering all registered events one bag filled with a variety of items that you can use at your event. The bag will contain name tags, stickers, tattoos, flashing buttons, gift certificates and items that can be used for raffle prizes. The bags will be available for pick up at the Police Department on Friday July 29<sup>th</sup> and Monday August 1<sup>st</sup> between 8:00 a.m. and 4:30 p.m.

There will be a resource table available in the Police Department lobby stocked with a variety of handouts that you can use at your event.



## Guests at Your Event

Minnetonka's mayor and city council members may attend Night for Neighbors events, and other local officials who represent our community also sometimes stop by. We have found that most neighbors appreciate the opportunity to speak informally with their elected representatives at these gatherings.

On occasion, candidates for elected offices and other people from outside the neighborhood have come to events. While this has not been a problem in the past, we thought you should know that state law requires the city of Minnetonka to provide the locations of Night for Neighbors events to anyone who asks for them. No other information is provided; host names and contact information are confidential.

Additionally, the city cannot legally prohibit anyone from attending your event. However, the owner of the property where the event is located may ask people to leave, should they not be welcome.

## New This Year

Each year, participation in Night for Neighbors increases and therefore the scheduling of visits becomes more challenging. This year, priority for visits will be given to active Neighborhood Watch groups. While all events will be assigned a visit, active Neighborhood Watch groups will be visited before non Neighborhood Watch groups.

In addition to this, Neighborhood Watch groups hosting a Night for Neighbors event will be entered into a drawing for a gift card from Target. There will be twenty \$25 gift cards given away; the recipients will be selected at random from the registrations received by July 25th. Selected recipients will receive the gift card in their goody bag.

## ICA Food Drive Contest

Neighborhoods participating in Minnetonka Night for Neighbors are encouraged to gather food donations for the ICA food shelf. The neighborhood with the largest total donation (by weight) wins a prize.

- Only neighborhoods with events on Tuesday August 2nd may participate in the contest.
- Donations will be collected from one location for your event.
- **IMPORTANT!** During the event, neighbors should place all collected items in boxes or bags labeled with the name of the party host. Only one name should be used to label all donations to keep them together for the weigh-in.
- Minnetonka Police Department reserves and community service officers will pick up the donations on Wednesday, August 3rd starting at 8:00am. Donations may be left at the front door.
- Donations will not be accepted on August 2nd by visiting city departments.
- Looking for ideas on what to donate? The ICA lists its current needs on its Web site at [www.icafoodshelf.org](http://www.icafoodshelf.org).
- The winning neighborhood will be notified by August 8th and will be awarded with 40 tickets for a cruise on the Queen of Excelsior.

## Event Ideas

- |                           |                                |                            |
|---------------------------|--------------------------------|----------------------------|
| ☆ Healthy snacks          | ☆ Potluck                      | ☆ Find a new Watch Captain |
| ☆ Coffee, tea and dessert | ☆ Root beer floats             | ☆ Have an ice-breaker game |
| ☆ Make your own sundaes   | ☆ "Neighbor of the year" award | ☆ Welcome new residents    |
| ☆ Lemonade and cookies    | ☆ Update Block e-mail list     | ☆ Chalk art                |
| ☆ Watermelon              | ☆ Coloring contest             | ☆ Face painting            |

## Tips for a Successful Event

### Planning -

- Enlist the help of your neighbors to distribute the tasks to be done for the event.
- Tailor your event to people living on your block. For example, if you have a lot of young children, plan activities that will be of interest to them and their parents.

### Inviting -

- Keep it simple, allow time for people to visit with each other.
- Use name tags provided in your Goody Bag, this allows new residents to meet other residents.
- Indicate a start and end time, residents can always stay longer if they choose.
- During the event welcome neighbors, thank them for attending, keep announcements brief.

### Make Rain Plans -

- Decide what to do if it rains. Plan for an alternate indoor location, such as a garage, where you can move your event. The City will not cancel plans to visit events if it rains, unless the weather is severe.

## Event Planning Form

WHAT	COORDINATOR/ PHONE or E-MAIL	DETAILS	DONE
✓ Time		Visits from City personnel are from 6:00 - 9:00 p.m.	
✓ Location ✓ Rain location		<b>IMPORTANT: Holding your event in a City Park?</b> Obtain a permit by calling recreation at 952-939-8371.	
✓ Activities for children		Coloring Contest is included in this newsletter and online at <a href="http://www.eminnetonka.com">www.eminnetonka.com</a> .	
✓ Activities for adults			
✓ Food, Beverage ✓ Paper products ✓ Other			
✓ Prizes		Pick up your goody bag at the police department.	
✓ Register event with the Police Department ✓ Registration confirmed		Register early! You will receive a confirmation notice.	
✓ Entertainment ✓ Welcome new residents ✓ Update your roster ✓ Food Drive		Watch Captains - Need a copy of your most recent roster? Call Nicole at 952-939-8546.	
✓ Set-up ✓ Put up barricades ✓ Clean-up			
✓ Send event notice		Included in this newsletter and online at <a href="http://www.eminnetonka.com">www.eminnetonka.com</a>	
✓ Garbage Bins ✓ Name tags (provided) ✓ Chairs, tables			