
MINNETONKA FIRE DEPARTMENT RESPONSE

The Minnetonka Fire Department is primarily a paid-on-call fire department; therefore, there are significant non-fixed payroll costs associated with response to fire alarm calls.

On March 1, 2004, the Minnetonka City Council implemented a \$250.00 charge for each fire department response to an automatic fire alarm EXCEPT fire sprinkler water flow alarms.

There will also be no charge for residents reporting a fire alarm sounding when it is reported through the 9-1-1 system.

***RESPONSE TO FIRE
ALARMS WILL NEVER BE
SUSPENDED.***

Minnetonka Police Department
14600 Minnetonka Blvd.
Minnetonka, MN 55345

Phone: 952-939-8500
Fax: 952-939-8245
www.eminnetonka.com

*Separate and return this
section with your \$10
registration payment.*

CITY OF MINNETONKA

Police and Fire Annual Alarm Registration

2012



ANNUAL REGISTRATION REQUIREMENTS

Under Minnetonka City Ordinance 915.030, all business and homeowners must register their alarm system. The annual cost is \$10.00.

REGISTRATION STICKER

Once the application and registration fee are received, the user will be given a sticker to display so officers will know the alarm has been registered through the police department. The sticker should be adhered to the window or glass door nearest your front entrance, so it is easily visible to emergency personnel. *Sticker colors change on an annual basis.*

These types of alarms will never be suspended:

- Medical Alarm
- Panic Alarm
- Hold Up
- Fire Alarm

LEADING CAUSES OF FALSE ALARMS

- ◆ Poor installation or defective equipment
- ◆ Improper use of the alarm, customer error or negligence
- ◆ Lack of proper maintenance

In order to control false alarms, it is important to eliminate these causes.

ALARM ORDINANCE SUMMARY

If the Police Department responds to an unregistered alarm system, a notice will be left. We have the authority at that time to **NOT** respond to future intrusion alarms until the system is registered.

The Chief of Police has the right to suspend response to an alarm if:

- ◆ The alarm user has incurred three or more false alarms within one calendar year.
- ◆ An alarm user has not paid fine charges under City Ordinance Section 915.030 within 30 days after receiving written notification.

The Police Department will respond to two false alarms per address per year. Upon the third false alarm, a \$50 fine will be imposed. Subsequent false alarms will increase by \$50 for each response. ***Past due fines may result in a lien against property taxes.***

REINSTATEMENT OF SUSPENDED ALARM

In order to reinstate an alarm system, an alarm user must demonstrate that they have taken corrective action on the system (or user) problem, and paid all outstanding fees.

Alarm suspensions will continue indefinitely until all outstanding fines are paid.

2012 ALARM INFORMATION

Name of Business _____

Business Contact _____

Resident's Name _____

Alarm Address _____

Primary Phone # _____

Alternate Phone # _____

Primary Keyholder Information

Name _____

Phone # _____

Alternate Keyholder Information

Name _____

Phone # _____

Alarm Company Information

Alarm Company _____

Alarm Co. Phone # _____

Please complete this section and return with a \$10.00 check payable to *Minnetonka Police*:

Minnetonka Police Department
Attention: Mary Nylin, Records Dept.
14600 Minnetonka Blvd.
Minnetonka, MN 55345