

2009 Sponsors

The Minnetonka Police Department would like to thank the following businesses for their generous contributions towards last year's Night for Neighbors.

AAA Minnesota/Iowa	Cub Foods 4801 Highway 7
Brunswick Zone Bowling Eden Prairie	Lunds 11400 Highway 7
Caribou Coffee Minneapolis	Super Target 4848 Highway 101
CenterPoint Energy Minneapolis	Target 13201 Ridgedale Drive
Davanni's 15200 Highway 7	The Park at Mall of America Bloomington

Coloring Contest

Rules & Guidelines:

- Open to any child that is entering a school located in Minnetonka in the fall of 2010 into Kindergarten through Grade 4.
- Must be a City of Minnetonka resident.
- Color the illustration enclosed in this packet and complete the entry information. The coloring sheet is also available online at www.eminnetonka.com.
- Winners will be notified by phone no later than August 27, 2010.

The winner will receive a ride to their school with Police Chief Mark Raquet. There will be one winner in each category:

CATEGORY 1: Kindergarten - Grade 1

CATEGORY 2: Grade 2 - Grade 4

Entries must be postmarked by Friday August 13, 2010.

Please send entries to:

Nicole Nelson
Minnetonka Police Department
14600 Minnetonka Blvd
Minnetonka, MN 55345

All entries become the property of the City of Minnetonka and will not be returned.

Questions about your Minnetonka Night for Neighbors event?
Contact Nicole Nelson, Crime Prevention Analyst, at 952-939-8546 or e-mail at nnelson@eminnetonka.com

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Minnetonka Police

Minnesota's Night to Unite! On Tuesday August 3, 2010

It's that time of the year again! The annual Night for Neighbors is quickly approaching. Enclosed in this newsletter you will find all the tools you need to make this year's event your best ever.

Year after year, the interest in the annual Minnetonka Night for Neighbors continues to grow and last year was no exception. Last year there were more than 160 events in our City and participation will assuredly increase again this year.

In 2009, Minnetonka partnered with the ICA Foodshelf and hosted a food drive with residents having events. More than 4,100 pounds of food was donated last year! We will again be offering this opportunity and encourage residents to make a donation for a good cause.



MINNETONKA NIGHT FOR NEIGHBORS

We will also be offering the 5th annual coloring contest for children. The two winning entries will receive a personal ride to school from me in a police vehicle. Getting together with your neighbors on August 3rd helps build a strong community. Thank you for contributing to your neighborhood and for making the City of Minnetonka a terrific place to live and work.

Mark Raquet
Mark D. Raquet
Chief of Police

Event Goody Bags



The Police Department will again be offering all registered events one bag filled with a variety of items that you can use at your event. The bag will contain name tags, stickers, tattoos, flashing buttons, gift certificates and items that can be used for raffle prizes. The bags will be available for pick up at the Police Department on Friday July 30th and Monday August 2nd between 8:00 a.m. and 4:30 p.m.

There will be a resource table available in the Police Department lobby stocked with a variety of handouts that you can use at your event.

Event Ideas

Simple Refreshments:

- ☆ Healthy snacks
- ☆ Coffee, tea and dessert
- ☆ Make your own sundaes
- ☆ Lemonade and cookies
- ☆ Potluck
- ☆ Root beer floats
- ☆ Watermelon

Group Activities:

- ☆ "Neighbor of the year" award
- ☆ Update Block e-mail list
- ☆ Find a new Watch Captain
- ☆ Have an ice-breaker game
- ☆ Neighbor trivia game & prizes
- ☆ Welcome new residents
- ☆ Update block map

Activities for Youth:

- ☆ Chalk art
- ☆ Face painting
- ☆ Games
- ☆ Kiddie jump
- ☆ Coloring contest
- ☆ Scavenger/medallion hunt
- ☆ Talent show

Contribute to your Community:

- ☆ Beautify a common area
- ☆ Plant a tree
- ☆ Plan a fall clean up or planting
- ☆ Use e-mail to communicate more with your Watch Group
- ☆ Voter registration drive

There are two different event flyers in this newsletter:

The TAN flyer is for events that will be participating in the ICA Foodshelf food drive.

The GREEN flyer is for events that are not participating in the food drive.

Note: these flyers are available online at www.eminnetonka.com

Tips for a successful event:

Planning -

- Enlist the help of your neighbors to distribute the tasks to be done for the event.
- Tailor your event to people living on your block. For example, if you have a lot of young children, plan activities that will be of interest to them and their parents.

Inviting -

- Keep it simple, allow time for people to visit with each other.
- Use name tags provided in your Goody Bag, this allows new residents to meet other residents.
- Indicate a start and end time, residents can always stay longer if they choose.
- During the event welcome neighbors, thank them for attending, keep announcements brief.

Make Rain Plans -

- Decide what to do if it rains. Plan for an alternate indoor location, such as a garage, where you can move your event. The City will not cancel plans to visit events if it rains, unless the weather is severe.

ICA Food Drive Contest

Neighborhoods participating in Minnetonka Night for Neighbors are encouraged to gather food donations for the ICA Foodshelf. The neighborhood with the largest total donation (by weight) wins a prize.

- Only neighborhoods with events on Tuesday August 3rd may participate in the contest.
- Donations will be collected from one location for your event.
- **IMPORTANT!** During the event, neighbors should place all collected items in boxes or bags labeled with the name of the party host. Only one name should be used to label all donations to keep them together for the weigh-in.
- Minnetonka Police Department reserves and community service officers will pick up the donations on Wednesday, August 4th starting at 8:00am. Donations may be left at the front door.
- Donations will not be accepted on August 3rd by visiting city departments.
- Looking for ideas on what to donate? The ICA lists its current needs on its Web site at www.icafoodshelf.org.
- The winning neighborhood will be notified by August 9th and will be awarded their prize.

Coordinating Your Event

Use this form to track your planning

WHAT	COORDINATOR/ PHONE or E-MAIL	DETAILS	DONE
• Time		Visits from City personnel are from 6:00 - 9:00 p.m.	
• Location • Reserve a room? • Alternate if it rains?		IMPORTANT: Holding your event in a City Park? Obtain a permit by calling recreation at 952-939-8371.	
• Activities for children		Coloring Contest is included in your newsletter.	
• Activities for adults			
• Food • Beverage • Paper products • Other?			
• Prizes, items to give-away?		Pick up your goody bag at the police department.	
• Register event with the Police Department • Registration confirmed		Register early! You will receive a confirmation notice.	
• Entertainment • Welcome new residents • Update your roster • Food Drive		Need a copy of your most recent roster? Call Nicole at 952-939-8546. You can participate in the ICA Foodshelf food drive and win prizes!	
• Set-up • Put up barricades • Clean-up			
• Event notice • Distribution		Included in your newsletter.	
• Garbage Bins • Name tags (provided) • Chairs, tables • Decorations			

Notes - _____

