

**City of Minnetonka
At-Large Council Member**

Roles and Responsibilities

The following description of the roles and responsibilities of an at-large council member for the Minnetonka City Council was suggested by current and former city council members who had experience with at-large council responsibilities.

In addition to the normal responsibilities of a Minnetonka City Council member, including participating in council meetings and study sessions, reviewing agenda materials and responding to residents' concerns and questions, at-large council members typically assume the following additional responsibilities:

- *Represent the city at various regional activities;*
This might include serving on policy committees or boards such as Metro Cities, the League of Minnetonka Cities, Metropolitan Council committees, and other regional committees and/or task forces.
- *Maintain a citywide and long-term perspective on issues considered by the city council.*
- The at-large council members, along with the mayor and the city manager, are generally the primary spokespeople in *maintaining Minnetonka's long-standing regional reputation* for its excellent leadership and governance and its innovative practices.

The above activities add a broader dimension to the at-large member's responsibilities, and by extension, require a bit more of a time commitment. However, those responsibilities are offset by the fact that, as a rule, at-large council members spend less time than ward council members directly addressing resident concerns. Residents with concerns generally first call their ward council member and then the mayor. At that point, if the resident still feels his or her concern has not been addressed they may contact the at-large council members.