

BMP Summary Sheet

MS4 Name: City of Minnetonka

Minimum Control Measure: 4-CONSTRUCTION SITE STORMWATER RUNOFF CONTROL

Unique BMP Identification Number: 4a-1

*BMP Title: Ordinance or other Regulatory Mechanism
*BMP Description: The City of Minnetonka has revised its ordinances to better address grading and erosion control issues, including construction site storm water runoff. The revised ordinance was adopted in 2003.
*Measurable Goals: <ul style="list-style-type: none">• Continue implementing ordinance, documentation and enforcement procedures
*Timeline/Implementation Schedule: <ul style="list-style-type: none">• Adopted ordinance in 2003• Continue to enforce existing ordinance
Specific Components and Notes: <ul style="list-style-type: none">• Right of Entry provision• Construction site waste control• Site erosion control timelines for compliance• Penalties for non-compliance• Incentives/disincentives• Required site plan review procedures, See BMP Summary Sheet 4d-1• Reference to WRMP, See BMP Summary Sheet 5b-2
*Responsible Party for this BMP: Name: Jo Colleran Department: Public Works Phone: 952-988-8415 E-mail: jcolleran@eminnetonka.com

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BMP Summary Sheet

MS4 Name: City of Minnetonka

Minimum Control Measure: 4-CONSTRUCTION SITE STORMWATER RUNOFF CONTROL

Unique BMP Identification Number: 4b-1

<p>*BMP Title: Construction Site Implementation of Erosion and Sediment Control BMPs</p>
<p>*BMP Description:</p> <p>The City of Minnetonka has developed procedures for construction site soil and sedimentation erosion control within the Planning Department's and Natural Resources Division site plan review process and the grading ordinance. Inspection and enforcement procedures are included. The MPCA's recommended construction site BMPs are referenced.</p>
<p>*Measurable Goals:</p> <ul style="list-style-type: none"> • Number of plan reviews performed annually • Number of inspections performed annually
<p>*Timeline/Implementation Schedule:</p> <ul style="list-style-type: none"> • Grading and erosion control • Adopted ordinance in 2003 • Continue to implement Construction Site Plan Review and Inspection Program
<p>Specific Components and Notes:</p> <ul style="list-style-type: none"> • Define communication links between planning, engineering and community development • Establish department responsibilities • Grading and Erosion Control Ordinance, See BMP Summary Sheet 4a-1 • Site Plan Review, See BMP Summary Sheet 4d-1
<p>*Responsible Party for this BMP:</p> <p style="margin-left: 20px;">Name: Jo Colleran</p> <p style="margin-left: 20px;">Department: Public Works</p> <p style="margin-left: 20px;">Phone: 952-988-8415</p> <p style="margin-left: 20px;">E-mail: jcolleran@eminnetonka.com</p>

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MS4 Name: City of Minnetonka

Minimum Control Measure: 4-CONSTRUCTION SITE STORMWATER RUNOFF CONTROL

Unique BMP Identification Number: 4c-1

*BMP Title: Waste Controls for Construction Site Operators
*BMP Description: The City of Minnetonka has established specific guidelines, inspection criteria and enforcement procedures for the management of construction site waste. The program details requirements for construction site operators to control waste, such as discarded building materials, concrete truck washout, chemicals, litter, and sanitary waste, at the construction site that may cause adverse impacts to water quality. The program has been incorporated into the Grading and Erosion Control Ordinance.
*Measurable Goals: <ul style="list-style-type: none">• Number of annual inspections• Number of enforcement actions taken annually
*Timeline/Implementation Schedule: <ul style="list-style-type: none">• Adopted Grading and Erosion Control Ordinance in 2003• Continue to implement inspection program and training
Specific Components and Notes: <ul style="list-style-type: none">• Review nuisance ordinance• See BMP Summary Sheet 4a-1• See BMP Summary Sheet 4b-1
*Responsible Party for this BMP: Name: Jo Colleran Department: Public Works Phone: 952-988-8415 E-mail: jcolleran@eminnetonka.com

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MS4 Name: City of Minnetonka

Minimum Control Measure: 4-CONSTRUCTION SITE STORMWATER RUNOFF CONTROL

Unique BMP Identification Number: 4d-1

*BMP Title: Procedure for Site Plan Review
*BMP Description: The City of Minnetonka currently has an established site plan review process that incorporates consideration of potential water quality impacts. Development proposals are routed to numerous staff for review and comment. Staff looking at development proposals from a water quality impact perspective include: Assistant City Engineer and Natural Resources Division Manager. Erosion, sediment control, water quality and natural resource issues are discussed with developers and home owners. Proposals are routed to Planning Commission, Park Board, and/or City Council as required by ordinance.
*Measurable Goals: <ul style="list-style-type: none">• Review existing development review/site plan review process with regards to the erosion control ordinance• Change site plan review procedures as necessary
*Timeline/Implementation Schedule: <ul style="list-style-type: none">• Continue to implement existing procedures
Specific Components and Notes: <ul style="list-style-type: none">• Grading and Erosion Control Ordinance, See BMP Summary Sheet 4a-1• Development and Redevelopment Review Program, See BMP Summary Sheet 5a-1• 120 day review period• Erosion control plan required to be submitted with grading plan
*Responsible Party for this BMP: Name: Geoff Olson Department: Planning Department Phone: 952-939-8296 E-mail: golson@eminnetonka.com

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BMP Summary Sheet

MS4 Name: City of Minnetonka

Minimum Control Measure: 4-CONSTRUCTION SITE STORMWATER RUNOFF CONTROL

Unique BMP Identification Number: 4e-1

*BMP Title: Establishment of Procedures for the Receipt and Consideration of Reports of Stormwater Noncompliance
*BMP Description: The City of Minnetonka will continue to evaluate the existing construction site and erosion issues complaint procedures and refine the process. Record-keeping of complaints and resulting site inspection tracking will be developed and refined.
*Measurable Goals: <ul style="list-style-type: none">• Number of complaints received annually• Number of enforcement actions taken annually
*Timeline/Implementation Schedule: <ul style="list-style-type: none">• Complaint Procedures were implemented in 2005, continue existing program
Specific Components and Notes: <ul style="list-style-type: none">• See BMP Summary Sheet 2b-2• See BMP Summary Sheet 4f-1
*Responsible Party for this BMP: Name: Jo Colleran Department: Public Works Phone: 952-988-8415 E-mail: jcolleran@eminnetonka.com

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BMP Summary Sheet

MS4 Name: City of Minnetonka

Minimum Control Measure: 4-CONSTRUCTION SITE STORMWATER RUNOFF CONTROL

Unique BMP Identification Number: 4f-1

*BMP Title: Establishment of Procedures for Site Inspections and Enforcement
*BMP Description: The City of Minnetonka is continuing to refine the existing site inspection and enforcement procedures in concurrence with the Grading and Erosion Control Ordinance.
*Measurable Goals: <ul style="list-style-type: none">• Number of site inspections conducted annually• Number of enforcement actions taken annually
*Timeline/Implementation Schedule: <ul style="list-style-type: none">• Existing procedures, continue implementing
Specific Components and Notes: <ul style="list-style-type: none">• Follow criteria for site inspections• Determine if inspections will be conducted by city staff or outside sources• Determine if funding necessary for inspection and enforcement program• Clearly define inspection program and enforcement actions. Develop with the City Attorney's input and communicate the program to the Mayor, Council Members and Planning Commissioners• Consider stop work orders, fines and other methods of enforcement• Grading and Erosion Control Ordinance, See BMP Summary Sheet 4a-1
*Responsible Party for this BMP: Name: Jo Colleran Department: Public Works Phone: 952-988-8415 E-mail: jcolleran@eminnetonka.com

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BMP Summary Sheet

MS4 Name: City of Minnetonka

Minimum Control Measure: 4-CONSTRUCTION SITE STORMWATER RUNOFF CONTROL

Unique BMP Identification Number: 4f-2

*BMP Title: Road and Bridge Maintenance
*BMP Description: The City of Minnetonka conducts an annual street rehabilitation program in which selected jurisdictional streets are overlaid, milled and overlaid, and/or full depth reconstructed. Full construction plans and specifications are prepared where appropriate and include appropriate erosion control measures. Project inspectors are onsite daily to oversee construction and erosion control measures implementation.
*Measurable Goals: <ul style="list-style-type: none">• Number of street construction projects annually
*Timeline/Implementation Schedule: <ul style="list-style-type: none">• Existing program. Immediate implementation
Specific Components and Notes: <ul style="list-style-type: none">• Proper construction site material storage• Catch basins or other inlets covered or protected during construction
*Responsible Party for this BMP: Name: Jennifer K. Posma Department: Engineering Phone: 952-939-8234 E-mail: jposma@eminnetonka.com

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