

**COMPREHENSIVE PLAN STEERING COMMITTEE  
MEETING SUMMARY  
April 28, 2008  
5:30 p.m.—7:30 p.m.  
Boards & Commission Room**

|                     |                |               |
|---------------------|----------------|---------------|
| Steering Committee: | Jan Callison   | Sue Sjeklocha |
|                     | Jim Couling    | John Cheleen  |
|                     | Blaine Waters  | Janet Dupre   |
|                     | Terri Yearwood | David Nichols |

Project Manager: Ann Perry, Resource Strategies Corporation

|             |                |              |                 |
|-------------|----------------|--------------|-----------------|
| City Staff: | Geralyn Barone | Ron Rankin   | Steve Lillehaug |
|             | Elise Durbin   | Susan Thomas | Josh Metzger    |
|             | Jeff Thomson   |              |                 |

Others: Craig Vaughn, SRF Consulting

**1. Accept April 1, 2008 Meeting Summary**

The committee accepted the meeting summary.

**2. Review April 16 Study Session**

Perry reviewed the major comments raised at the study session, including areas for smaller lot sizes, mid-priced and affordable housing, ability to accommodate 2030 housing forecasts, technology and sustainability, master planning and other implementation tools, and 2030 land use map designations.

The committee agreed that technology should be addressed in the plan, and perhaps the best place in the plan to address this is in the economic development chapter.

Callison said now is a good time to start thinking about the criteria for the master planning.

There was discussion by the committee on the land use map designation for the Highwood Drive area. Yearwood said based on previous committee discussions the thought was that medium density in this location will not work. Waters said if there is not land to expand the commercial businesses are limited and not viable in this location. The committee decided to leave the Highwood Drive area as originally proposed.

Couling asked if there was buy-in on the village theme and if the definition needs to be clearer. Perry said the policy chapter will define the village areas. Couling said the definition is important when showing this to the public.

### **3. Review of Draft Chapter VIII—Transportation**

Lillehaug introduced the transportation chapter and turned it over to Vaughn for review of the chapter details. Vaughn reviewed the components of the transportation plan including an inventory of existing conditions and transportation issues. He said some of the transportation issues include maintaining a balance between the different jurisdictions that have roadways in Minnetonka, the growing congestion on regional routes, increased traffic and infrastructure needs, and increase space and funding among different modes. Vaughn also discussed future needs in the roadway system such as upgrades to existing roadways and the transit plan. He said the major themes are: a balanced transportation system, balanced investments in the transportation system, and community image and identity.

There was discussion by the committee on transit and connectivity between the village areas.

### **4. Review of Draft Chapter VII—Parks, Open Space and Trails Plan**

Barone reviewed the Park, Open Space and Trails Plan for the comprehensive plan. She reviewed future improvements and needs including the upper Minnehaha Creek master plan, other parks/facilities, planned trail improvements, open space and natural area connections, and education. Barone also went through the implementation tools to make the plans happen.

### **5. Adjourn**

The meeting adjourned at 7:30 p.m.