

**COMPREHENSIVE PLAN STEERING COMMITTEE
MEETING SUMMARY
January 23, 2008
5:30 p.m.—8:00 p.m.
Boards & Commissions Room**

Steering Committee:	Jan Callison	Sue Sjeklocha
	Jim Couling	John Cheleen
	Bob Walker	Chris Meehan
	Gauri Subramani	Terri Yearwood

Project Manager: Ann Perry, Resource Strategies Corporation

City Staff:	Geralyn Barone	Ron Rankin
	Julie Wischnack	Elise Durbin
	Josh Metzger	Stephanie Scott-Sims
	Jeff Thomson	

1. Welcome

Mayor Callison welcomed the group.

2. Accept December 13, 2007 Meeting Summary

The committee accepted the meeting summary.

3. Review Summary of Issues and Priorities Exercise

Perry referred to the matrix included in the agenda packets where the summary of issues and priorities are listed. She said the matrix was formed based on the discussion from the December 13 meeting. Perry said if anyone has any comments on this to let her know.

4. Feedback from January 16 Study Session

Perry said the summary of comments from the joint study session is included in the agenda packet. She reviewed the comments.

There was discussion on the village concept idea presented at the meeting. Couling said the area should define the type of village that it becomes. Walker added the village concept is a good idea as long as it is defined, and it should be used cautiously in areas where this is high density such as Ridgedale. Callison suggested the areas be defined more as hubs or neighborhoods rather than villages.

Perry clarified that the issue and priority themes are used to draft the policies and that the themes will be put into a summary in the comprehensive plan. There was discussion on the steering committee's role and process.

Cheleen asked what it meant for the city to be a responsible partner. Perry said that it means the city will accept its share of regional growth, provide affordable housing, and accommodate transit.

Couling said there are different perceptions of density and that it needs to be defined. Walker suggested putting together a glossary of terms that is inserted into the plan. Sjeklocha said it is really important to be clear when using terms and definitions.

Walker asked if these issue and priorities themes are guidelines or mandates. Perry said the policies are guidelines which are to be viewed as a bundle and not individually. Couling said there are some though that are mandates that we have to do. Yearwood said a unique part of Minnetonka is that the city tries to go above and beyond the mandates.

Rankin said in the comprehensive plan there will be a narrative that explains where Minnetonka is coming from to create a context for the policies.

Callison said it is important to not only look at residential, but also at commercial.

5. Review and Discuss Draft Policies

Perry said the policies are specific directions that are put into the comprehensive plan. The policies she said were drafted based on the comments received on the issues and priorities. Perry mentioned the staff services committee has reviewed these policies and she has redrafted them based on their comments. She said the policies will set parameters for how implementation strategies are put into the plan.

The committee divided into two groups to review and provide comments on the draft policies.

6. Steering Committee Discussion and Feedback

Perry reviewed the upcoming steering committee meetings and open houses. She said beginning at the February meeting the committee will start looking at land use.

7. Adjournment

The meeting adjourned at 8:00 p.m.