

**COMPREHENSIVE PLAN STEERING COMMITTEE  
MEETING SUMMARY  
November 29, 2007  
5:30 p.m.—8:00 p.m.  
Boards & Commissions Room**

|                     |                |               |
|---------------------|----------------|---------------|
| Steering Committee: | Jan Callison   | Sue Sjeklocha |
|                     | Jim Couling    | David Nichols |
|                     | Terri Yearwood | John Cheleen  |
|                     | Bob Walker     | Janet Dupre   |
|                     | Chris Meehan   |               |

Project Manager: Ann Perry, Resource Strategies Corporation

|             |                |                 |                      |
|-------------|----------------|-----------------|----------------------|
| City Staff: | Geralyn Barone | Julie Wischnack | Ron Rankin           |
|             | Elise Durbin   | Susan Thomas    | Stephanie Scott-Sims |
|             | Josh Metzer    | Jeff Thomson    |                      |

**1. Welcome.**

Mayor Callison welcomed the group.

**2. Accept October 15 Meeting Summary.**

The committee accepted the meeting summary.

**3. Feedback from October 15 Steering Committee Meeting.**

Perry reviewed the comments and summarized themes from the issues and priorities exercise discussed on October 15 for the housing, natural resources, and parks/open space/trails topics. Walker suggested not only looking at Minnetonka, but also the edges.

Perry described how the issues and priorities exercise will form the policies. She said the three groups identifying issues are the public, city organizations, and focus groups. Perry said the staff service committee will form draft policies which will then be sent to the steering committee.

**4. Review of November 8 Public Open House Discussion.**

Perry said approximately 43 people attended the November 8 open house and she summarized the comments.

Couling suggested at the next open house that people are asked how many years they have lived in the city. Sjeklocha suggested that tradeoff questions, like questions in the community survey, be asked.

There was discussion on how to get more input and awareness about the comprehensive plan update. Suggestions included Kidsfest, Neighborhood Watch Groups, and other neighborhood events.

**5. Update on Topical Focus Group Meetings.**

Rankin said there have been four focus groups to date—housing, senior housing, senior services, and families/schools/social services, and focus groups are planned for business and young families. He summarized comments received from the focus groups.

Sjeklocha suggested another focus group could be held with citizens who have interacted recently with either the city council or one of the city's boards and commissions. Yearwood agreed that getting all of the focus group participants together as a large group is a good idea.

**6. Continuation of Issues and Priorities Exercise.**

The steering committee broke into groups for continuation of the issues and priorities exercise.

**7. Adjournment.**

The next meeting was announced as December 13. The meeting adjourned at 8:00 p.m.