



14600 Minnetonka Blvd. Minnetonka, MN 55345 (952) 939-8200 Fax (952) 939-8244

Instructions:

Please complete the first section of the City of Minnetonka's (required) Uniform Land Use Confirmation Form. We ask that you allow a minimum of five business days for the planner to complete the request. The City only guarantees providing information on the specific subject matter shown on our form, and we do not provide copies of certificates of occupancy or research project files to see if parking meets the requirements. If you need more information than we supply on our form, please provide us with a request letter. The time required to complete this form will depend on the amount of information requested. Additionally, the city charges for the time to do additional research. If you have any questions, please call the planning division at 952-939-8290 and ask for a planner. Thank you.

**CITY OF MINNETONKA
UNIFORM LAND USE CONFIRMATION FORM**

A.	Subject Property (address):	
	Is this a request to update a previous confirmation? ___yes ___no	
B.	Brief Legal (complete Legal attached):	
C.	Property Tax I.D.:	
D.	Name and Address of Person Requesting Information	RESPONSE TO BE SENT: __ FAX __ MAIL
		Response requested by:
E.	Address:	Phone:
F.	City, State, Zip:	Fax:
G.	The use of the Subject Property is described as (please be specific and describe the project located or to be located on the Subject Property):	

↓↓ To be filled out by the Planning Department ↓↓

1.	The Subject Property is designated in the Comprehensive Plan as:		
2.	The current zoning classification for the Subject Property is:		
3.	There (___are) (___are no) current applications filed for the Property (e.g., zoning, subdivision, special use permit, conditional use permit, variance, site plan approval, etc). For a brief description of filed applications, see #5 Comments, below.		
4.	The use of the Property as described in section G., above, is:		
		Yes	No
	a.	Permitted.	
	b.	Conditional (see #5. Comments, below, or attached documentation).	
	c.	Non-conforming (see #5. Comments, below). This section will not be completed if detailed information not supplied in section G, above.	
5.	Comments:		
6.	This information was researched by the undersigned, on request, as a public service. The undersigned certifies that the above information in sections #1-5 is believed to be accurate based on or relating to the information supplied in sections A,B,C and G, above; however, neither the undersigned nor the City assumes liability for errors and omission. All information was obtained from public records which may be inspected during regular business hours.		
	Date	Signature	Title