



Evergreen Sales Permit

PROPERTY INFORMATION	
Property Address	
Parcel ID Number	
OWNER INFORMATION	
Owner Name	
Owner Address	
Owner Phone	
Owner Email	
APPLICANT INFORMATION	
Applicant Name	
Applicant Address	
Applicant Phone	
Applicant Email	

OWNER'S STATEMENT

I am the owner of the above described property and I agree to this application. By signing this application, I certify that all fees, charges, utility bills, taxes, special assessments and other debts or obligations due to the city by me or for this property have been paid. I further certify that I am in compliance with all ordinance requirements and conditions regarding other city approvals that have been granted to me for any matter. I agree to clean up the site if the applicant does not. (If the owner is a corporation or partnership, a resolution authorizing this action on behalf of the board or partnership must be attached.)

Signature

Date

APPLICANT'S STATEMENT

This application should be processed in my name and I am the party whom the city should contact about this application. I have completed all of the applicable filing requirements and, to the best of my knowledge, the documents and information I have submitted are true and correct. I am aware that it is my responsibility to insure that the stipulation and conditions of approval are complied with and that the activity will be executed in a manner consistent with Section 300.15, Subdivision 13 of the City of Minnetonka Zoning Ordinance

Signature

Date

SUBMITTAL REQUIREMENTS

All of the following information must be submitted for your application to be considered complete. Incomplete applications will not be processed. All plans and written information submitted are public information that may be used in written reports and distributed to the public.

	\$100.00 Application fee. The deposit will be returned upon timely restoration of the site.
	Site plan. The site plan must include: (1) all lot lines; (2) existing structures; and (3) sales area
	All applicable licenses and permits from the city, county, or other jurisdiction

TO BE COMPLETED BY CITY STAFF

EVERGREEN SALES PERMIT	
Property Address	
Applicant Name	
Applicant Phone	
Applicant Address	
CONDITIONS OF APPROVAL	
1) The sales area must be located and maintained as depicted on the submitted site plan.	
2) The sales area must not extend into adjacent right-of-way.	
3) The sales area must not unreasonably interrupt vehicle circulation or obstruct required parking.	
4) Site visibility clearance at street intersections and access points must be maintained.	
5) No more than one sign, with 8-ft maximum height and 32-sq.ft. maximum area is allowed.	
6) No more than one temporary shelter of no greater than 120-sq.ft. is allowed.	
7) Prior to digging, contact Public Works Department (952-988-8400) for locates.	
8) The site must be kept neat and orderly.	
9) Site must be cleaned and restored to prior condition within 10 days of completion of sales.	
10) Application fees may be forfeited if site is not appropriately cleaned and restored.	

CITY APPROVAL STATEMENT

The evergreen sales described in the preceding application and depicted in associated site plan is hereby approved subject to the conditions of approval as outlined. Violation of these conditions of approval may result in revocation of this permit.

Staff Signature, Title	Date of Approval
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